

## Agenda

Meeting to be held in Studdal Church Hall on Tuesday 7<sup>th</sup> May 2024 at 7.30 pm.  
Visitors are welcome to speak on any item on the agenda for up to 3 minutes.

**1. Present and Apologies**

**2. Declarations of Interest**

**3. Approval of the minutes 2<sup>nd</sup> April 2024**

**4. Matters arising from the minutes 2<sup>nd</sup> April 2024**

**5. Visitors**

**6. Finance**

i) To approve the payment schedule for May

Chq No.

001601 Clerk	April wages	£468.00
001602 Clerk	April exp – One drive	£14.76
001603 P Evans	Allotment grass cutting	£100.00
001604 P Evans	Parish grass cutting Jan-April	£1200.00
001605 H G Services	Playing fields Tree works	£380.00
001606 KALC	Annual subscription renewal	£356.66
001607 B Merriman	Annual Litter Pick expenses & mileage	£45.56

ii) Bank reconciliation at 24<sup>th</sup> March 2024

**7. Insurance renewal.** To discuss and agree on quotes for Insurance cover.

**8. Annual Review.** To agree to exempt ourselves from external audit with Mazars.

**9. Review all Council Control Documents**

i) Asset Register.

ii) Standing Orders.

iii) Code of Conduct.

iv) Financial regulations.

v) Risk assessment.

vi) Maintenance of physical assets.

**10. Renewal of Grass Cutting Contract.** To discuss and agree on quotes for the new Grass Cutting Contract.

**11. Local Community**

i) To discuss and agree a quote for one off maintenance work on the Memorial Gardens.

ii) Felled trees bordering Strakers Hill. To discuss whether or not we want to carry out a Tree Survey to highlight any trees which we may wish to.

iii) To discuss whether or not we want to complete a KCC Highways Improvement Plan.

**12. Update from Planning Enforcement regarding 12 Meadow Cottages, Goldstone and Hollow Sutton Vale Caravan Site. Great Napchester Farm.**

**13. Local Planning**

For consideration by Councillors:

i) 24/00387 Strawberry Cottage, Northdowns Close, Ashley, Kent. Erection of rear extension.

ii) 24/00346 – Woodside, Strakers Hill, East Studdal, Kent Installation of an air source heat pump.

iii) 24/00408 Koringi , Downs Road, East Studdal, CT15 5DB. Proposal: Erection of an outbuilding

To note:

i) 24/00189 Fourwinds, Pommeus Lane, Ripple, CT14 8HZ. Erection of 2 side/rear extensions, rear balcony with glass balustrade, rear raised decking/steps, replacement roof, dormer

windows to front and rear elevation with 7 rooflights to facilitate a loft conversion (existing side and rear extensions to be demolished). Planning permission granted.

- 11. Section 106 contribution from East Studdal Nurseries in Downs Road.** Suggestion on types of equipment we may wish to purchase.
- 12. Update on resubmission of application to KCC to adopt Three Horseshoes Green as a Village Green**  
Update from Cllr Merriman.
- 13. Report from DDC/KCC**
- 14. Playing Field.** Council to agree on purchasing a new dog litter bin.
- 15. Allotments & Orchard**
  - i) Allotment availability.
  - ii) Erection of a shed and greenhouse by allotment holder. Parish Council to agree on any additional rental cost.
  - iii) Allotment grant update.
- 16. Correspondence**
- 17. Parish Councillor vacancy**
- 18. Date and status of next meetings**  
Annual Parish Meeting on 21st May with starts at 7:30PM– Studdal Church Hall.  
Monthly meeting Tuesday 4th June 2022 7.30 pm

A Nigol

Parish Clerk