

Agenda

Meeting to be held in Studdal Church Hall on Tuesday 4th June 2024 at 7.30 pm.

- 1. Present and Apologies**
- 2. Declarations of interest**
- 3. Approval of the AGM minutes 7th May 2024**
- 4. Matters arising from the AGM minutes 7th May 2024**
- 5. Approval of the minutes 7th May 2024**
- 6. Matters arising from the minutes 7th May 2024**
- 7. To note the APM draft minutes 21st May 2024 for any actions required**
- 8. Visitors**
- 9. Finance**
 - i) To approve the payment schedule for June:
Chq No.

001608 Clerk	May wages	£468.00
001609 Clerk	May exp- Onedrive	£14.76
001610 Zurich	PC Annual Insurance	£437.00
001611 McCabe Ford Williams	Payroll	£283.20
001612 B Merriman	APM expenses	£43.08
001613 T Oku	Grass cutting	£520.00
001614 ICO	Data Protection Fee	£40.00
 - ii) Discuss salary increase for Parish Clerk
- 10. Signing and Approval of the Annual Return**
 - i) Certificate of Exemption. The Parish Council to certify itself as exempt from a limited assurance review under section 9 of the Local audit (Smaller Authorities) Regulations 2015. The Certificate of exemption to be completed and signed.
 - ii) Annual Governance and Accountability Return (Part 2) made up of:
 1. Annual Internal Audit report. Completed by internal auditor.
 2. Section 1 - Annual Governance Statement. To be completed and approved.
 3. Section 2 - Accounting Statements. To be completed and approved.
- 11. Local Community**
 - i) To review the quotes for cutting back the shrubs in the Memorial Garden.
 - ii) Update on blocked drain Church Hill.
 - iii) Update on various broken sign posts in parish.
 - iv) To discuss mapping and electing trees for a TPO.
 - v) Highways Improvement Plan to discuss letter from Ripple PC.
 - vi) Broadband provision in the village.
- 12. Update from Planning Enforcement regarding 12 Meadow Cottages, Goldstone and Hollow Sutton Vale Caravan Site. Great Napchester Farm**
- 13. Update on resubmission of application to KCC to adopt Three Horseshoes Green as a Village Green**
- 14. Local Planning**

To note:

 - i) 24/00346 Woodside, Strakers Hill East Studdal CT15 5BS Installation of an air source heat pump. Planning permission granted.

- ii) 24/00309 The Nurseries Downs Road Studdal CT15 5DB Regulation 5 (The Overhead Lines (Exemption) (England and Wales) Regulations 2009) notification for the installation of an additional pole. Prior Approval not required (28 day notification)
- iii) CON/18/00125/E East Studdal Nurseries Downs Road East Studdal Dover Kent CT15 5DB 24 - Surface water drainage. Condition Approved.

14. Report from DDC/KCC

15. Playing field

- i) ROSPA playing field inspection is due in July. Inspection booked. Parish Council to agree what actions are required prior to the inspection.
- ii) To discuss clearing of the kerb along the entrance road.
- iii) A half dead tree on the right hand side of the recreation ground

16. Allotments & Orchard

- i) A local resident interested in the vacant allotment plot.
- ii) Update on the allotment grant.
- iii) To review the quotes for replacing the gate posts.

17. Correspondence

- i) KALC Parish Charter Final draft.

18. Any other business to report/matters to discuss.

19. Date and status of next meetings.

Monthly Tuesday 2nd July 2024 7.30pm – Studdal Church Hall

A Nigol
Parish Clerk