

***NOTE: Please do not attend if you are symptomatic or self-isolating. Lateral flow tests are encouraged. Hand sanitiser will be available and face coverings are not compulsory but should be considered where you will be sharing space with others for an extended period.***

## Agenda

Meeting to be held in Studdal Church Hall on Tuesday 6<sup>th</sup> December 2022 at 7.30 pm.

Visitors are welcome to speak on any item on the agenda for up to 3 minutes.

### 1. Present and Apologies

### 2. Declarations of interest

### 3. Approval of the minutes 1<sup>st</sup> November 2022

### 4. Matters arising from the minutes 1<sup>st</sup> November 2022

### 5. Visitors

### 6. Finance

i) To approve the payment schedule for November:

Chq No.

001524 Clerk	November wages	£468.00
001525 Clerk	November ex - Onedrive	£13.68
001526 Clerk	Expenses- reflectors for bollards	£10.99
001527 Joe Stroud	Allotment grass cutting 2022	£350.00
001528 Southern Water	Allotment water bill	£130.12

ii) Bank mandate change. Four former councillors have been removed from the bank mandate. Cllr Steger was added to the mandate by the bank.

### 7. Precept/Budget

To discuss 2023 budget and precept.

### 8. Notification of external auditor appointment for the 2022-2023 financial year for the 5 years period

### 9. John Foche charity

Update on whether charity would require Parish councillor as a trustee.

### 10. Local Community

i) Reflectors update on verge bollards opposite Canton.

ii) Update on blocked drain outside the nursery.

iii) To note that Cllr Akhurst and Willet have offered to tackle Millennium bank overhanging branches when the leaves are down and take a look at the trees below the BMX track.

### 11. Local Planning

To note:

i) 22/01307 Little Mongeham House, Willow Woods Road, Little Mongeham, CT14 0HR  
Installation of through floor internal access lift. Grant listed building consent.

ii) 22/00996 Great Napchester Farm Napchester Road Whitfield CT15 5HD Change of use of agricultural building to provide manager's office, pottery studio, toilets, covered storage, and storage of property maintenance materials and equipment (part retrospective) (amended description)- Grant Permission.

**12. Report from DDC/KCC**

**13. Allotments & Orchard**

- i) Grant funding online application update
- ii) The new measurements for two new plots update
- iii) Update on the allotment waiting list

**14. Correspondence**

- i) DDC Housing needs survey will open 10<sup>th</sup> January and run until 7<sup>th</sup> March 2023.
- ii) Update on Village Green application from KCC. Cllr Akhurst contacted KCC about the progress of the application submitted 2017. Unfortunately, KCC has no trace about the application. Cllr Akhurst called KCC who said that one explanation is that it was missing some information and was therefore returned to the applicant. Cllr Akhurst has confirmed he had not received any such return.
- iii) A letter from the member of the public suggesting the tree planting in public space.

**15. Co-opt to fill the Parish Councillor vacancy**

**16. Any other business to report/matters to discuss**

**17. Date and status of next meeting**

Monthly Tuesday 3<sup>rd</sup> January 2023 7.30pm – Studdal Church Hall

Meeting closed:

Ahti Nigol