

Minutes

Meeting held in Sutton Community Centre on Tuesday 5th April 2022 at 7.30 pm.

- 1. Present and Apologies**
- B Merriman (Chair)
G Akhurst
G Smith
H Densham
L Steger
S Smith (Clerk)
DDC Member Nic Kenton (arriving 8.05)
6 Members of the public
- Apologies**
- D Willet
A Calthorpe
KCC Member Steve Manion

Cllr Merriman welcomed Cllr Steger as a new member of the Council. Cllr Steger signed her Declaration of Acceptance of Office.

2. Declarations of interest

None

3. Approval of the minutes 1st March 2022

The minutes were proposed as a true record of the meeting by Cllr Akhurst seconded by Cllr Steger and all members voted in favour

4. Matters arising from the minutes 1st March 2022

Southern Water Driveway. No update.

Dangerous tree in Ashley reported to Highways. No update.

5. Visitors

Members of the public were invited to talk for up to three minutes in total on any items as they were reached on the agenda.

A local resident made a request for the Council to look at cutting back the tree canopy in Downs Road from The Gables up to Jack's Bush. It was briefly discussed whether a working party would be able to carry out the work. To go on the September agenda.

6. Finance

i) To approve the payment schedule for April was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour.

Chq No.

001485 Clerk	March wages	£367.50
001486 Clerk	March ex Onedrive	£13.68
	Hall heating	£ 4.00
	OS site plan	£16.79
		£ 34.47
001487 Netwise	Website Hosting and Domain renewal	£378.00
001488 Sutton Parish Community Centre	Hall hire – March and April	£ 20.00
001489 Kent County Council	Allotment rental 5-10-21 to 4-4-22	£ 17.50
001490 C Little	Grass cutting	£750.00

ii) Bank reconciliation at 24th March 2022. The Current account has a balance of £7,519.53 and the Reserve account has £15,638.64 making a total of £23,158.17 To approve the bank reconciliation was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour.

7. Local Community

- i) Verge bollards opposite Canton. The Highways licence has been completed and sent off to Highways with the site plan showing the position of the proposed bollards.
- ii) New light in Downs Road. KCC were contacted about the new light and have replied reiterating DDC's reasons for not re-installing the light. Cllr Steve Manion has taken up the case with both KCC and DDC to add his support to the Parish Council's request to reinstate the light. Clerk to follow up for next meeting.
- iii) Concerns from a local resident regarding bird scarers and bonfires/burning of horse manure. This issue was discussed and it was decided to report the burning of the horse manure to DDC Environmental Health. Clerk to action.
- iv) KCC Bus Funding Reduction Public Consultation. Information on the consultation has been put on the website. Members of the public expressed their concerns about the possible loss of all bus services in the parish. The 3 buses currently serving the parish are all affected by the consultation to reduce funding and are under threat of being cancelled. A letter strongly objecting to any reduction in bus provision to be sent as a response to the consultation. Support for this stance to be sought from KCC Member Steve Manion. Clerk to action.

8. Litter Pick

Claire Inglin has kindly made the arrangements for the event to go ahead on Saturday 9th April, 9.30 to 12.30 and a visit to the recycling centre with the rubbish collected has been booked for the afternoon. Participants to bring their own gloves and Hi-Viz, the rubbish bags and litter pickers to be provided. Refreshments to be provided at the end of the event.

9. AGM and APM

The date for the AGM was set for Tuesday 3rd May 7.15pm
The date for the APM was set for Tuesday 31st May at 7.30pm.
Clerk to book Sutton Community Centre for the meetings.

10. Local Planning

For consideration by Councillors:

- i) DOV/22/00288 Newlands Farm, Stoneheap Road, East Studdal, CT15 5BU
Variation of Condition 10 (foul sewage) of planning permission DOV/19/01473 to allow amendments (application under Section 73) (erection of 3no. detached dwellings with associated parking and a single detached garage for existing property (existing 7no. barns to be demolished). The Council decided not to comment on the application.
- ii) DOV/22/00405 Rhylyn, Downs Road, East Studdal, CT15 5DB
Outline application for the erection of 1no. dwelling and detached garage (with appearance, landscaping and layout to be reserved) The Council decided not to comment on the application.
- iii) DOV/22/00408 Koringi, Downs Road, East Studdal, CT15 5DB
Erection of a single storey front extension and side porch. To support the application was proposed by Cllr Akhurst seconded by Cllr Smith and all members voted in favour. Clerk to send response to DDC Planning.
Noted
- i) DOV/22/00021 Woodside Strakers Hill East Studdal CT15 5BS
Alterations to roof including erection of 2no. side dormer roof extensions and insertion of rooflights DDC Granted permission
- ii) DOV/22/00076 3 Oak Cottages Downs Road East Studdal CT15 5DB

Erection of a single story rear extension and insertion of ground floor side window DDC Granted permission

iii) DOV/22/00040 The Gables Downs Road East Studdal CT15 5DB

Erection of a front porch, replacement conservatory roof, re-render external walls, cladding to top section of gable walls, alterations to doors and windows (existing rear porch to be demolished) DDC Granted permission

iv) CON/21/00879/C Forge Farm House Forge Lane Sutton Dover Kent CT15 5DG

8 - Balcony Screen Details DDC Condition approved

v) DOV/21/00628 Fir Tree Farm Chapel Lane Ashley Kent

Siting of a static caravan for residential use (temporary for a 3 year period) (retrospective) DDC Granted permission

vi) Gypsy & Traveller Policy Meeting - Friday 4th February, Dover District Council Chamber, Minutes circulated

11. Report from DDC/KCC

A question was asked as to whether DDC has any influence in helping to keep the rural bus service. Although Cllr Kenton sympathised with the position for the rural communities, it was his consideration that it was KCC financial pressures that were causing the problem.

DDC Member Nick Kenton reported on the following:

Local Plan. Work is going ahead on this. There have been a few issues to overcome.

Dover Infrastructure. The Port infrastructure has been struggling and caused problems recently. Talks about lorry parks further up the line have been going ahead.

12. Playing field

i) Leaning tree. An uprooted tree in the playing field currently leaning on an adjacent tree was briefly discussed. Cllr Akhurst and Cllr Steger kindly offered to take a look to see if they could remove it safely.

ii) Discuss the cost of painting the youth shelter. Cllr Willet has kindly offered to paint the youth shelter. The Parish Council agreed to reimburse the cost of the paint (dark green and sufficient for the picnic table base). Clerk to contact Cllr Willet to explain.

iii) Discuss the bolts on the picnic table. Cllr Calthorpe had kindly offered to look at the bolts again for a solution to the sharp edges. Clerk to contact her to check if this is possible.

13. Allotments

i) Discuss available grant funding. Information on the available funding to be circulated to all councillors. Cllr Steger offered to take a look at this. A possible application to be discussed at the next meeting. The water has been turned on for the Spring and Summer. The last water reading was queried. Clerk to check.

The adjacent farmer, in removing a tree that had fallen onto his land from the allotments had dislodged a perimeter hosepipe.

The annual agreements with the updated plot size and fees will be going out over the next couple of weeks. Clerk to action.

14. Orchard

No update.

15. Queen's jubilee celebrations

Cllr Merriman had been nominated as the parish council representative on the events committee. A community event is to go ahead on the weekend of 3rd June 2022. Depending on available funding the plans are to have activities in the hall, church fete games, competitions, an afternoon tea, possibly a jubilee quiz and evening social event. To go on next month's agenda.

16. Correspondence.

i) NALC. Letter to smaller local councils. Councillors to consider the NALC letter and feed-back with any issues at the next meeting.

17. Any other business to report/matters to discuss

The 2 caravans behind the Memorial Gardens have been reported to DDC Enforcement.

It was noted that the annual household charge for the parish precept has gone down this year.

18. Date and status of next meetings:

AGM Tuesday 3rd May 2022 at 7.15pm. Sutton Parish Community Centre

Monthly meeting Tuesday 3rd May 2022 at 7.30pm. Sutton Parish Community Centre

APM Tuesday 31st May 2022 at 7.30pm. Sutton Parish Community Centre

DRAFT