

NOTE: Please do not attend if you are symptomatic or self-isolating. Lateral flow tests are encouraged. Hand sanitiser will be available and face coverings are not compulsory but should be considered where you will be sharing space with others for an extended period.

Agenda

Meeting to be held in Sutton Community Centre on Tuesday 3rd May 2022 at 7.30 pm.

Visitors are welcome to speak on any item on the agenda for up to 3 minutes.

1. Present and Apologies
2. Declarations of interest
3. Approval of the minutes 5th April 2022
4. Matters arising from the minutes 5th April 2022
5. Visitors
6. Finance

i) To approve the payment schedule for May:

Chq No.

001491 Clerk	April wages			£367.50
001492 Clerk	April ex	Onedrive	£13.68	
		Hall heating	£ 4.00	
		Paper	£ 4.00	£ 21.68
001493 KALC	Annual Subscription			£346.49
001494 B Merriman	Litter pick expenses			£ 23.25

ii) Received DDC advice of £13,149.00 precept payment.

7. Audit timetable

8. Insurance

To renew insurance

9. Website

To discuss/agree upgrade of website to the new NetWise V2 theme at a one-off fee of £199

10. Annual Review of Documents

- i) Asset Register
- ii) Standing Orders
- iii) Code of Conduct
- iv) Financial regulations
- v) Risk assessment
- vi) Maintenance of physical asset

11. Local Community

- i) Verge bollards opposite Canton.
- ii) New light in Downs Road update.

12. APM

To plan the content of the meeting and discuss/agree spend on refreshments

13. Local Planning

For consideration by Councillors:

- i) DOV/22/00395 The Franklin , Roman Road, East Studdal, CT15 5FJ

Change of use of land to garden land and the erection of detached annexe for ancillary use

To note:

- i) DOV/22/00288 Newlands Farm Stoneheap Road East Studdal CT15 5BU

Variation of Condition 10 (foul sewage) of planning permission DOV/19/01473 to allow amendments (application under Section 73) (erection of 3no. detached dwellings with associated parking and a single detached garage for existing property (existing 7no. barns to be demolished) DDC Granted permission

14. Report from DDC/KCC

15. Playing field

- i) Youth shelter.
- ii) Picnic table bolts.

16. Allotments

- i) Discuss grant funding application

17. Orchard

18. Queen's jubilee celebrations

19. Correspondence.

- i) NALC. Letter to smaller local councils

20. Any other business to report/matters to discuss

21. Date and status of next meetings.

APM Tuesday 31st May 2022 7.30pm – Sutton Parish Community Centre
Monthly Tuesday 7th June 2022 7.30pm - Venue to be confirmed

Meeting closed:

Sue Smith

