

Minutes

Meeting held in Sutton Community Centre on Tuesday 1st February 2022 at 7.30 pm.

- 1. Present and Apologies** B Merriman (Chair)
 G Akhurst
 G Smith
 H Densham
 D Willet
 S Smith (Clerk)
 8 Members of the public
Apologies
 A Calthorpe
 KCC Member Steve Manion

2. Declarations of interest

None

3. Approval of the minutes 10th January 2022

The minutes were proposed as a true record of the meeting by Cllr Merriman seconded by Cllr Willet and all members voted in favour.

4. Matters arising from the minutes 10th January 2022

New light in Downs Road. Clerk to chase up with DDC.

Southern Water, clearing of driveway. Clerk to chase up.

Road Sweeper. Has visited again since the last meeting.

Precept. Sent away to DDC and confirmation of receipt emailed.

Defibrillator. Battery fitted.

Grass cutting contract. The 3 year contract started in April 2020 therefore April this year will be the start of the final year of the contract.

New properties at Canton. An email has been received from the Council Tax office explaining that a completion notice has been issued and the properties are waiting for their band rating to be set up.

Insurance. The Council are in the 2nd year of the 3 year agreement. Payment will be due in June for the 3rd year's premium.

Queen's Jubilee Celebrations. Cllr Manion welcomes applications for funding by 21st February 2022.

5. Visitors

No report. Members of the public indicated they would like to address the Council when planning was discussed.

6. Finance

i) To approve the payment schedule for February was proposed by Cllr Akhurst seconded by Cllr Densham and all members voted in favour.

Chq No.

001480 Clerk	January wages	£367.50
001481 Clerk	January ex - Onedrive	£13.68
	Hall heating	£ 4.00
	Microsoft package	£61.99
		£ 79.67
001482 Sutton Parish Community Centre	Hall hire – Jan and Feb	£ 20.00

7. Computer Advice

i) Computer advice on new laptop setup.

The Council agreed to pay up to 2 hours of computer advice at a cost of £35 per hour. To be arranged by the Clerk. This was proposed by Cllr Merriman seconded by Cllr Willet and all members voted in favour.

8. Parish Councillor Vacancy

This has been advertised for the required amount of time. There have been two expressions of interest. The Council are waiting for DDC's response confirming that a new councillor can be co-opted.

9. Local Community

i) Verge opposite Canton. Installation of bollards and Highways Licence

The Councillors discussed the installation of bollards to protect the verge. It was agreed that the area would need building up with extra soil which the parish council would put out a request for. The Licence paperwork was discussed and is to be completed by the Clerk with assistance from Cllr Merriman. Cllr Densham to go ahead with the installation once this paperwork has been cleared with Highways. Cllr Smith offered to paint the bollards. It was agreed that an OS planning map of the site would be needed for the licence application. Cllr Willet and a volunteer from the floor offered to help with this. It was also agreed for Cllr Densham to purchase 3 bags of quickset post ballast.

10. Litter Pick

i) To discuss event and approve risk assessment.

The hall has been booked for 9th April 2022. The event to be advertised in Rural Roundup and on the notice boards and website. Participants to bring along their own gloves and Hi-Viz. To spend up to £30 on refreshments and black bags was proposed by Cllr Smith seconded by Cllr Akhurst and all members voted in favour.

To approve the risk assessment was proposed by Cllr Merriman seconded by Cllr Willet and all members voted in favour.

11. Local Planning

For consideration by Councillors:

i) DOV/21/01935 Chapel Farm, Chapel Lane, Ashley, CT15 5HX

Erection of first floor front roof extension, two storey and first floor rear extensions with roof terrace and balcony, new front porch, double garage and creation of new vehicle access and parking (existing side, rear and front porch extensions to be demolished).

The Council discussed the application and listened to representations made by members of the public. The Council decided to neither support nor object to the application but to make the following comments:

1. The Council support the site being developed.
2. There are a number of concerns from neighbouring residents about the application and the size of the property.
3. The Council has serious concerns about the size of the proposed property and are worried that it will dwarf the adjacent homes.
4. The proposed property does not seem suitable as a village house and is not in keeping with the area.
5. The property is outside the village confines.

This was proposed by Cllr Merriman seconded by Cllr Densham and all members voted in favour. Clerk to submit response to DDC Planning.

ii) DOV/21/01940 Land Between The Homestead And Meadow Cottages, Homestead Lane, East Studdal, CT15 5BP

Erection of 2no. pairs of semi-attached dwellings, bin stores, bike store, associated parking, vehicle turning and formation of vehicular access

To support the application was proposed by Cllr Merriman seconded by Cllr Smith and all members voted in favour. Clerk to submit response to DDC Planning.

iii) DOV/22/00021 Woodside, Strakers Hill, East Studdal, CT15 5BS

Alterations to roof including erection of 2no. side dormer roof extensions and insertion of rooflights.

To support the application was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour. Clerk to submit response to DDC Planning.

iv) DOV/22/00040 The Gables, Downs Road, East Studdal, CT15 5DB

Erection of a front porch, replacement conservatory roof, re-render external walls, cladding to top section of gable walls, alterations to doors and windows (existing rear porch to be demolished)

To support the application was proposed by Cllr Akhurst seconded by Cllr Smith and all members voted in favour. Clerk to submit response to DDC Planning.

v) DOV/22/00076 3 Oak Cottages, Downs Road, East Studdal, CT15 5DB

Erection of a single storey rear extension and insertion of ground floor side window.

To support the application was proposed by Cllr Akhurst seconded by Cllr Smith and all members voted in favour. Clerk to submit response to DDC Planning.

Noted

i) email from Tilmanstone Parish Council (TPC). Circulated to all councillors. Notification of TPC representations on planning application no. DOV/21/00731 Change of use to Gypsy/Traveller Site.

12. Report from DDC/KCC

No report

13. Playing field

No report

14. Allotment

No report

15. Orchard

i) Pruning. To discuss event and approve risk assessment.

Cllr Akhurst to take the lead on the working party. Posters advertising the event have gone in Rural Roundup and the notice boards.

To approve the risk assessment was proposed by Cllr Merriman seconded by Cllr Willet and all members voted in favour.

16. Queen's jubilee celebrations

i) email request from Sutton Community Centre for a parish council representative.

Sutton Parish Community Centre has contacted the Parish Council to let them know that they will be organising a community event to celebrate the Jubilee, and to request representation from the Parish Council on a planning committee. Cllr Merriman offered to join the group. Funding is to be sought from KCC Member Steve Manion either through the Parish Council or directly by the Community Centre.

A query arose regarding public liability for the event. The hall insurance was thought to cover liabilities both within the grounds and hall. A hall Committee member offered to double check.

17. Correspondence.

i) email from local resident road incident, Forge Lane. Follow up email read out to meeting. Another incident has been reported at the bend.

ii) S E Coast Ambulance Service. Recruitment posters. Posters to go on notice boards and website. Clerk to action.

18. To consider resolution to exclude the public for item 19

Resolution not required.

19. Resolution to avoid automatic disqualification of councillors who fail to attend meetings for 6 months

Resolution not required

20. Any other business to report/matters to discuss

Cllr Merriman gave her apologies for the next meeting and informed the members that if the vice chair is also absent next month, the first item on the agenda will be to elect a chairperson for the meeting.

DDC Planning Enforcement have been asked for updates on the following outstanding issues:

Lynwood. Investigation ongoing to decide whether or not the use of the land has materially changed.

Great Napchester. The investigation remains live. DDC are contacting the Environment Agency.

Pilgrims Nook gates. DDC missed logging the report of this possible planning breach but it is being looked into now.

Traveller Site application. No update.

Manor Farm airstrip. No update.

KALC Local Area Committee meeting. Cllr Merriman attended the recent meeting. The Dover police inspector reported that the Eastry Rural ward is second to bottom on the area list of reported crimes.

Cllr Merriman urged the councillors to read the circulated minutes.

21. Date and status of next meeting:

Tuesday 1st Mar 2022 7.30 pm – Sutton Community Centre.

Meeting closed: 8.58 pm

Signed: Cllr Graeme Akhurst

Date: 1st March 2022

A paper copy is on file with the Clerk.