

SUTTON BY DOVER PARISH COUNCIL  
<https://suttonbydoverparishcouncil.org.uk/>

Minutes

Meeting held in Sutton Community Centre on Tuesday 7<sup>th</sup> December 2021 at 7.30 pm.

**1. Present and Apologies**

B Merriman (Chair)  
G Smith  
H Densham  
A Calthorpe  
KCC Member Steve Manion  
S Smith (Clerk)  
3 Members of the public  
Apologies: G Akhurst  
D Willet  
DDC Member Nick Kenton

**2. Declarations of interest**

Cllr Merriman declared an interest on item 6. Finance

**3. Approval of the minutes 2<sup>nd</sup> November 2021**

The minutes were proposed as a true record of the meeting by Cllr Merriman seconded by Cllr Smith and all members voted in favour.

**4. Matters arising from the minutes 2<sup>nd</sup> November 2021**

Grass verge cutting. This has gone ahead on some of the corners.

Litter. The absence of the road sweeper, the litter problem and the weeds sprouting in the kerbs was reported to DDC who have agreed to check the amount of litter in the parish and assess the need for any work to go ahead.

Laptop and Printer. These have been purchased. The Microsoft Office package to be purchased in the new year.

Bus shelter. There are still books to be cleared. Cllr Little to be contacted to see who donated the book case. Clerk to action.

Derelict property. This problem is going to resolve itself as the house is now for sale.

Soakaway at Outrigger. Reported to Highways.

Light between Half Acre House and Oaklands. To be chased up with DDC. Clerk to action.

Salt bins. Cllr Densham has kindly filled up the salt bins and has been salting the roads when necessary. More salt is needed urgently. Clerk to chase up salt delivery from Highways.

**5. Visitors**

No report

**6. Finance**

Cllr Merriman left the meeting.

i) To approve the payment schedule for December was proposed by Cllr Calthorpe seconded by Cllr Densham and all members voted in favour

Chq No.

001473	Clerk	November wages		£ 367.50
001474	Clerk	November ex - Onedrive	£13.68	
		Hall heating	£ 4.00	
		Rescue kit	£17.99	£ 35.67
001475	B Merriman	Xmas refreshments	£ 13.98	
		Printer	£259.99	

Cllr Merriman returned to the meeting.

## **7. Local Community**

- i) Defibrillator. The battery is on its way. The pads are on order. Cllr Smith offered to change the battery when it arrives.
- ii) Verge opposite Canton. To discuss/agree installation of bollards. The Councillors discussed the issue. Highways have sent information on the cost and installation of bollards under licence with them. Cllr Densham offered to look into installing concrete posts at the site. Highways to be contacted to query whether grey concrete posts would need painting or would reflectors on the posts be sufficient. Clerk to action.

## **8. Contain Outbreak Management Fund. Grant Application**

It was agreed to submit a claim for equipment at the recreation ground: £220 for the safety sign (installed as a necessity to reopen the play equipment) and £180.39 for the new bin (extra capacity needed as people were encouraged to use the outdoors more than usual during the pandemic).

## **9. Local Planning:**

For consideration by Councillors:

- i) DOV/21/00999. East Studdal Nurseries , Downs Road, East Studdal, CT15 5DB

Reserved matters application for the details of appearance, landscaping, layout, and scale for the erection of 14no. dwellings, including details for conditions 1, 11, 21, 22 and 23 pursuant to outline permission DOV/18/00125

The Councillors discussed the application and queried the meaning of the Section 106 agreement in the online documentation. To submit the following response was proposed by Cllr Smith seconded by Cllr Merriman and all members voted in favour. The Parish Council has always objected to more than 10 houses on the site and the reasons for this objection still stands. The Council are disappointed to see that none of the proposed houses are for first time buyers or affordable housing. Clerk to submit response to DDC Planning.

Noted:

- i) DOV/21/01483 5 Douglas Bungalows, Downs Road, East Studdal CT15 5DA

Erection of a side extension DDC granted permission

- ii) DOV/21/00150 Fourwinds And Hillside Pommeus Lane Ripple CT14 8HZ

Erection of 2no replacement dwellings (existing dwelling houses to be demolished) DDC refused application

- iii) DOV/21/01528 Outbuildings At Fieldings Stoneheap Road East Studdal CT15 5BU

Change of use and conversion of existing outbuilding to 'Self-build and Custom Build ' residential dwelling and demolition of existing outbuildings DDC granted permission

- iv) DOV/21/01360 Site At Chapel Lane Chapel Lane Ashley Dover Kent CT15 5HY

Reserved matters application for approval of layout, access, scale, landscaping and appearance pursuant to outline permission DOV/20/01546 for the erection of a detached dwelling DDC granted reserve matters

## **10. Report from DDC/KCC**

KCC Member Steve Manion wished everyone a happy Christmas and a prosperous new year and reported on the following:

Asylum seeking children. To be shared across the country according to Government guidelines.

Dover angel bus Service. New night time safety bus service for women.

Kent Fire Safety and Wellbeing. New consultation out now.

Cllr Manion clarified the lack of effect the section 106 agreement (discussed in the East Studdal Nurseries planning application) would have on Sutton Parish. Apparently the terms of the

agreement would have been published in the previous online application. It would appear that if more than 10 houses are applied for in an application, a monetary allowance goes to the district council as a contribution towards affordable housing in the district.

#### **11. Footpaths**

i) Proposed bridleway EE427. Amendment to current recorded status recorded in minutes 27<sup>th</sup> July 2021. It has been inadvertently recorded in the minutes that EE427 is now a bridleway but this is incorrect. The status of EE427 is actually under appeal and it is therefore still a footpath.

#### **12. Playing field**

i) Dog waste bin. Bin to be checked with key to see if it is possible to close/mend. Clerk to action  
ii) Facebook reports of cow in playing field. The cows have now been removed from the adjacent field and the parish council has been assured they will not be returned until the fence has been repaired.

#### **13. Allotment**

No report

#### **14. Orchard**

Pruning to be an agenda item for January.

#### **15. Precept/Budget**

i) Discuss/agree next year's precept request. As there had been no notification of tax base figures from DDC, it was decided to finalise the precept requirement at the January meeting.

#### **16. Correspondence.**

i) email from local resident. Traffic accident, Forge Lane. The email about the recent incident in Forge Lane was read out to the meeting. It was decided to pass the information on to Highways for them to assess the extent of the problem and give the parish council their view on it, to also request that whilst in the process of their investigation could they look at the land/drive belonging to Southern Water as any assistance in encouraging the clearing up of this area would be appreciated. Clerk to action.

Cllr Akhurst passed a report on to the meeting that the Highways work including signage as well as road markings has been completed at the Beacon Hill junction with Willow Woods Road. The Parish Council are grateful to KCC Highways for looking into this issue and carrying out the appropriate works.

ii) email requesting Councillors to consider tabling a motion to support the Climate and Ecological Emergency (CEE) Bill. This was discussed by councillors. To go on the January agenda.

#### **17. Any other business to report/matters to discuss**

Road sweeper. Came through the village but did not do a very good job. Clerk to chase up

Thanks recorded to Simon and Diane and Doug and Audrey for erecting the lovely Christmas tree on the 3 Horseshoes Green.

Thanks to Cllr Manion for the clarification on the Section 106 agreement.

#### **18. Date and status of next meeting:**

i) Date of January meeting. Monday 10th January 2022 7.30 pm – Sutton Community Centre.  
Agreed

Meeting closed: 8.20 (approx)

Cllr Merriman wished everyone a Happy Christmas and a Healthy New Year and invited the Councillors and members of the public to stay for mince pies and mulled wine.

Signed: Cllr Barbara Merriman

Date: 10<sup>th</sup> January 2022

A paper copy is on file with the Clerk.