

SUTTON BY DOVER PARISH COUNCIL

<https://suttonbydoverparishcouncil.org.uk/>

Minutes

Extraordinary meeting held in Sutton Community Centre on Tuesday 19th October 2021 at 7.30 pm.

- 1. Present and Apologies** B Merriman (Chair)
 G Smith
 H Densham
 A Calthorpe
 KCC Member Steve Manion
 DDC Member Nick Kenton
 S Smith (Clerk)
 4 Members of the public

Apologies: G Akhurst
 K Little

2. Declarations of interest

None

3. Approval of the minutes 7th September 2021

The minutes were proposed as a true record of the meeting by Cllr Merriman seconded by Cllr Calthorpe and all members voted in favour.

4. Matters arising from the minutes 7th September 2021

Road sweeper. Has still not visited the parish although they had been scheduled to come in September.

New office equipment. The security requirements have been checked. The laptop has Bitlocker encryption and a TPN chip. The plan is to order the equipment and have it by the December meeting.

Notice board. Thanks to Doug Vickers and Charlie Hogben for moving the notice board to the bus shelter.

Damage to the trees at the playing field. No more damage has occurred. The local resident who reported it has offered to monitor and report any further damage.

Boundary hedge at allotment. The trimming of the hedge had gone ahead earlier in the day and the adjacent farmer has kindly covered the cost of it. Clerk to email to thank him.

Apple day. A very successful event went ahead in beautiful weather and was enjoyed by local residents and visitors from other parishes.

The Yews. DDC Environmental Health have visited the site and will be serving notice on the occupants.

5. Visitors

The Treasurer from Chocks Go Away notified the members of a meeting/fundraising event going ahead at Northbourne parish hall on Saturday 23rd October from 4.00 to 6.00pm.

Cllr Merriman, on behalf of the parish council thanked the group for all they had been doing in their campaign against the proposed airfield.

A local resident requested that a notice be put on the website and notice boards reminding people that when walking their dogs across farmland to please keep to the footpaths and ensure their dog is on the lead at all times. Clerk to action. Cllr Calthorpe offered to also put a notice on the village Facebook page.

A Local resident raised a couple of queries during the reports from DDC/KCC. They have been recorded here.

Verge at Canton. The grass verge opposite the property Canton has not recovered after it was initially damaged when the new homes were being built. Also the road at the address seems to be breaking up. The members were reminded of the action taken at the time, which was following a visit by a councillor the contractor undertook to reinstate the verge. The local resident was informed of this. Cllr Merriman offered to take a further look.

The Nursery site. Concerns were voiced about the planning application for 14 houses. The parish council's position of supporting the initial application with a limit of 10 houses and their opposition to the more recent application with 14 proposed properties was reiterated for the benefit of the meeting.

Overgrown hedge at the Nursery. KCC Councillor Steve Manion kindly reported the hedge problem to Highways.

6. Finance

i) To approve the payment schedule for September was proposed by Cllr Merriman seconded by Cllr Calthorpe and all members voted in favour.

Chq No.

001462 Clerk	September wages		£ 367.50
001463 Clerk	September ex Onedrive	£ 13.68	
	Paper	£ 3.50	£ 17.18
001464 C Little	Grass cutting (July, Aug, Sept)		£ 750.00
001465 J Stroud	Allotment grass cutting in arrears		£ 350.00
001466 KCC	Allotment rental (5/4/21 to 4/10/21)		£ 17.50

ii) Bank reconciliation at 24 September 2021. The Current account has a balance of £12,658.15 and the reserve account has £15637.87. To accept the reconciliation was proposed by Cllr Merriman seconded by Cllr Calthorpe and all members voted in favour.

7. Precept/Budget

The Councillors began initial discussions on next year's precept request.

Various queries were raised: the allotment grass cutting cost, allotment water rates, defibrillator expenses and possibly bin emptying fees. To be discussed at the next meeting.

8. Local Community

i) Defibrillator. Cllr Merriman had checked the defibrillator again. The replacement of the pads and battery were briefly discussed. To go on the agenda for the next meeting after further enquiries have been made. Clerk to action.

ii) Bus Shelter. It was decided to bring the bus shelter's use as a book store to a close as it has become overrun with all sorts of things. Cllrs Merriman, Calthorpe and Little had all spent considerable time trying to clear it out. Enquiries to be made about the bookcase. Hopefully the remaining books can be removed over the next couple of weeks and a notice put up.

iii) New bin for the parish. The proposed charge from DDC of £78.62 for emptying a new bin in Ashley which the council had been considering was discussed. It was decided to look into this further and discuss again at the next meeting.

9. Local Planning:

For consideration by Councillors:

i) DOV/21/01483 5 Douglas Bungalows Downs Road, East Studdal, CT15 5DA

Erection of a side extension. To support the application was proposed by Cllr Calthorpe seconded by Cllr Merriman and all members voted in favour. Clerk to submit response to DDC Planning.

ii) DOV/21/01528 Outbuildings At, Fieldings, Stoneheap Road, East Studdal

Change of use and conversion of existing outbuilding to 'Self-build and Custom Build ' residential dwelling and demolition of existing outbuildings. Not to comment on the application was proposed by Cllr Smith seconded by Cllr Merriman and all members voted in favour.

Noted:

- i) DOV/21/00953/A Koringi Downs Road East Studdal CT15 5DB Non material amendment to slightly increase size of extension. DDC Approve Non-material amendment
- ii) DOV/21/00797 Longview Roman Road Maydensole CT15 5HR Change of use of land and the erection of 3no. holiday lets (existing buildings to be demolished) (part retrospective) DDC granted permission

10. Report from DDC/KCC

KCC Member Steve Manion reported on the following:

Vision Zero. KCC road safety campaign to reduce road fatalities.

Kent reporting tool. Allocation of funding to the online tool for reporting flooding and potholes.

Adult social care. KCC strategy and new consultation.

DDC member Nick Kenton reported on the following:

Housing stock. Looking to further increase their social housing stock.

Waste contract. Running reasonably well now.

Dover District. Interest from developers in Dover town.

Local Plan. Meetings coming up. The housing allocation numbers are likely to be reduced.

11. Playing field

i) Dog waste bin. The Council briefly discussed replacing the old bin which is very well fixed in place with a new one. Cllr Calthorpe offered to take a look.

ii) Rospa report. Cllr Willet had put plastic covers on the table bolts, Cllr Calthorpe to take a look at the bolt covers.

iii) Painting of bench and youth shelter. Clerk to make enquiries.

It was noted that DDC are running a campaign encouraging parish councils to report littering and dog fouling in their areas and that this should be taken advantage of if the parish does have a problem.

12. Allotment

It was noted that both the allotments and orchard looked very nice when recently visited for the apple day event.

The guidelines followed by DDC on their allotment waiting list were discussed and it was decided to follow their example of only subdividing larger plots once they have been voluntarily handed back. The Council's current guidelines to be reviewed and adopted before the new allotment agreements go out in the spring. To go on the agenda in the new year.

Cllr Little to look at the appropriateness of forming one further allotment in the orchard area.

13. Orchard

i) email from Kentish Stour Countryside Partnership. The channel dug at the back of the allotments was discussed and it was agreed that it is working very well and coped with the recent heavy rainfall. There is still a problem however with water running out onto the lane from the big field that borders the road. Clerk to reply to update on the channel and ask for any suggestions with the current problem.

Cllr Densham kindly cleared out the drains again so that the water could drain away and would not cause a problem with the recent heavy rain.

It was noted that the gully in Church Hill has also been cleared out recently.

14. Correspondence.

i) email from Ash Parish Council. Travellers policies informal meeting. The notes from the meeting have been circulated. The general consensus from the meeting was to get input from DDC and to check if the Local Plan makes adequate provisions.

ii) email from local resident. Purchase of Chapel Farm. Cllr Smith reported on his conversation with the local resident who had contacted the parish council in order to let the council know of his intentions with the property.

iii) KALC. AGM Saturday 13 November 2021. Any councillor hoping to attend to let the clerk know.

iv) Kent Police and Crime Commissioner. It was agreed to advertise the survey on the website and notice boards. Clerk to action.

15. Any other business to report/matters to discuss

Query on the fire hydrant email. Sent out as a reminder to report any problems with them.

Little Mongeham airstrip. DDC awaiting more information from the applicants. Likely to be determined soon.

Empty property in Downs Road. The garden is very overgrown and the house is rapidly becoming derelict. It was agreed to report it to DDC Environment Health. Clerk to action.

16. Date and status of next meeting:

Tuesday 2nd November 2021 7.30 pm – Sutton Community Centre

Meeting closed: 9.10 pm

Signed: Cllr Barbara Merriman

Date: 2nd November 2021

A paper copy is on file with the Clerk.