

**NO ONE MUST ATTEND THE MEETING IF THEY OR ANYONE IN THEIR HOUSEHOLD HAS HAD COVID-19 SYMPTOMS IN THE LAST 48 HOURS.**

**Meeting attendees are asked to wear a mask on entering the building and only enter singly unless with a family member.**

**Attendees must sanitise their hands and log in via the NHS QR poster if they have the app on their phones.**

**Masks may be removed once the attendee is seated.**

**At the end of the meeting attendees must leave the building again singly and are asked to wear a mask.**

#### Agenda

Meeting to be held in Sutton Community Centre on Tuesday 2<sup>nd</sup> November 2021 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

- 1. Present and Apologies**
- 2. Declarations of interest**
- 3. Approval of the minutes 19<sup>th</sup> October 2021**
- 4. Matters arising from the minutes 19th October 2021**
- 5. Visitors**
- 6. Finance**

i) To approve the payment schedule for October:

Chq No.

001467 Clerk	October wages	£ 367.50
001468 Clerk	October ex - Onedrive	£ 13.68
001469 CPRE	Annual subscription	£ 36.00
001470 B Merriman	Apple day expenses	£ 11.44
001471 Sutton Parish Community Centre	Hall hire - Aug, Sept, Oct, Nov	£ 40.00

#### **7. Local Community**

- i) Defibrillator. To discuss/agree servicing, purchase of a new battery and pads.
- ii) New bin for the parish. To discuss/agree DDC charge for bin emptying
- iii) Verge opposite Canton

#### **8. Local Planning:**

For consideration by Councillors:

i) DOV/21/01563 5 Meadow Cottages, Homestead Lane, East Studdal, CT15 5BP

Erection of two storey side and rear extensions, installation of front porch (existing side, rear and porch extensions to be demolished).

ii) DOV/21/01590 The Lodge , Stoneheap Road, East Studdal, CT15 5BU

Erection of detached double garage

iii) DOV/21/00879 Forge Farm House , Forge Lane, Sutton, CT15 5DG

Erection of two storey rear and single storey side extensions, side porch, balcony with glass balustrade, alterations/replacement windows, entrance walls, sunken patio, rear steps and installation of underground propane gas tank (existing garage/games room and side porch to be demolished)

To note:

#### **9. Report from DDC/KCC**

#### **10. Playing field**

- i) Dog waste bin
- ii) Rospa report

iii) Painting of bench and youth shelter

**11. Allotment**

i) Flooding advice from Kentish Stour Countryside Partnership

**12. Orchard**

i) Grasscutting contract

**13. Precept/Budget**

Further discussions on next year's precept request.

**14. PC meetings venue for 2022**

**15. Christmas refreshments at December Meeting**

**16. Correspondence.**

i) NALC Survey on the impact of in-person council meetings

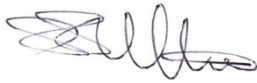
**17. Any other business to report/matters to discuss**

**18. Date and status of next meeting:**

Tuesday 7th December 2021 7.30 pm – Sutton Community Centre

Meeting closed:

Sue Smith

A handwritten signature in black ink, appearing to read 'Sue Smith', located below the printed name.