

NO ONE MUST ATTEND THE MEETING IF THEY OR ANYONE IN THEIR HOUSEHOLD HAS HAD COVID-19 SYMPTOMS IN THE LAST 48 HOURS.

Meeting attendees are asked to wear a mask on entering the building and only enter singly unless with a family member.

Attendees must sanitise their hands and log in via the NHS QR poster if they have the app on their phones.

Masks may be removed once the attendee is seated.

At the end of the meeting attendees must leave the building again singly and are asked to wear a mask.

Agenda

Meeting to be held in Sutton Community Centre on Tuesday 7th September 2021 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

- 1. Present and Apologies**
- 2. Declarations of interest**
- 3. Approval of the minutes 27 July 2021**
- 4. Matters arising from the minutes 27 July 2021**
- 5. Visitors**
- 6. Finance**

i) To approve the payment schedule for September:

Chq No.

001456 Clerk	July wages		£ 347.50
001457 Clerk	July ex	£ 20.00	
	Onedrive	£ 13.68	
	Flowers	£ 10.00	£ 43.68
001458 Clerk	August wages		£ 367.50
001459 Clerk	August ex	Onedrive	£ 13.68
001460 Playsafety Ltd	Rospa report		£164.40
001461 B Merriman	Laminator pouches		£ 8.99

7. General Administration

- i) To discuss/agree cost of updating Council's office equipment including laptop, printer and software
- ii) To discuss Council's risk assessment

8. Local Community

- i) Defibrillator
- ii) Bus Shelter
- iii) To discuss/agree the relocation/purchase of notice board
- iv) New bins for the parish
- v) Sutton Parish Community Centre. Email requesting support for their application to install two electrical charging bays

9. Local Planning:

For consideration by Councillors:

- i) DDC. Settlement Confines Consultation
- ii) Northbourne PC. Email regarding potential development at Cottington
- iii) DOV/21/01360 Site At Chapel Lane Ashley Dover Kent CT15 5HY
Reserved matters application for approval of layout, access, scale, landscaping and appearance pursuant to outline permission DOV/20/01546 for the erection of a detached dwelling

To note:

- i) DDC information. Comments made by DDC departments relating to 'live' planning applications will not be available to view on the DDC website until after the application has been determined.
- ii) CON/19/01473/E/F Newlands Farm, Stoneheap Road, East Studdal, Dover, Kent CT15 5BU. 11 – Suds and 12 - Materials. DDC Conditions approved. 8 - Infiltration systems, 10 - Foul Drainage. DDC Conditions not approved
- iii) DOV/21/00953 Koringi, Downs Road, East Studdal CT15 5DB. Erection of a single storey rear extension, relocation of raised decking with glass balustrade and steps DDC Granted permission.
- iv) DOV/21/00993 Land To North-East Of Martin Gorse Water Supply Works Waterworks Hill West Langdon CT15 5JW. Change of use of land and erection of ion exchange building, 2no. tanks and associated plant kiosks and equipment, concrete bunds, 1.8m high security fencing, temporary welfare, office and storage units, temporary diversion of public footpath, access road, parking and landscaping. DDC Granted permission.
- v) DOV/21/00969 Jadaal Roman Road Maydensole CT15 5HP Erection of a front porch (existing porch to be demolished) DDC Granted permission.

10. Community Led Housing

11. Report from DDC/KCC

12. Playing field

- i) Dog waste bin
- ii) email from local resident regarding damage to trees
- iii) Rospa report

13. Allotment

- i) To clarify plot size.
- ii) To agree spend on cutting the top of boundary hedge
- iii) To discuss reinstating the closing of small entrance gate to allotments.
- iv) To discuss/agree repairs to the post supporting the large five bar gate

14. Orchard

- i) Orchard risk assessment
- ii) Apple day 18 September 2021. To agree spend of up to £20 on refreshments

15. Correspondence.

- i) KCC Consultation. KCC household waste recycling centre booking system

16. Any other business to report/matters to discuss

17. To consider resolution to exclude the public for item 18

18. Resolution to avoid automatic disqualification of councillors who fail to attend meetings for 6 months

19. Date and status of next meeting:

Tuesday 5 October 2021 7.30 pm – Sutton Community Centre

Meeting closed:

Sue Smith

