

NO ONE MUST ATTEND THE MEETING IF THEY OR ANYONE IN THEIR HOUSEHOLD HAS HAD COVID-19 SYMPTOMS IN THE LAST 48 HOURS.

Meeting attendees are asked to wear a mask on entering the building and only enter singly unless with a family member.

Attendees must sanitise their hands and log in via the NHS QR poster if they have the app on their phones.

Masks may be removed once the attendee is seated.

At the end of the meeting attendees must leave the building again singly and are asked to wear a mask.

Agenda

Meeting to be held in Sutton Community Centre on Tuesday 5th October 2021 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

- 1. Present and Apologies**
- 2. Declarations of interest**
- 3. Approval of the minutes 7th September 2021**
- 4. Matters arising from the minutes 7th September 2021**
- 5. Visitors**
- 6. Finance**

i) To approve the payment schedule for September:

Chq No.

001462 Clerk	September wages		£ 367.50
001463 Clerk	September ex Onedrive	£ 13.68	
	Paper	£ 3.50	£ 17.18
001464 C Little	Grass cutting (July, Aug, Sept)		£ 750.00
001465 J Stroud	Allotment grass cutting		£ 350.00
001466 KCC	Allotment rental (5/4/21 to 4/10/21)		£ 17.50

ii) Bank reconciliation at 24 September 2021

- 7. Precept/Budget**

Initial discussions on next year's precept request.

- 8. Local Community**

i) Defibrillator. To discuss/agree servicing, purchase of a new battery and pads. Battery and pads bought together £314.40, battery alone £306 and pads £49.20 all costs inc VAT

ii) Bus Shelter

iii) New bin for the parish. To discuss/agree DDC charge for bin emptying

- 9. Local Planning:**

For consideration by Councillors:

i) DOV/21/01483 5 Douglas Bungalows Downs Road, East Studdal, CT15 5DA

Erection of a side extension.

To note:

i) DOV/21/00953/A Koringi Downs Road East Studdal CT15 5DB Non material amendment to slightly increase size of extension. DDC Approve Non-material amendment

- 10. Report from DDC/KCC**

- 11. Playing field**

i) Dog waste bin

ii) Rospa report

iii) Painting of bench and youth shelter

12. Allotment

13. Orchard

i) email from Kentish Stour Countryside Partnership. Follow up on the channel work done at the site

14. Correspondence.

i) email from Ash Parish Council. Invitation to informal meeting

ii) email from local resident. Purchase of Chapel Farm

15. Any other business to report/matters to discuss

16. Date and status of next meeting:

Tuesday 2nd November 2021 7.30 pm – Sutton Community Centre

Meeting closed:

Sue Smith

A handwritten signature in black ink, appearing to read 'Sue Smith', with a stylized flourish at the end.