

Explanation of variances – pro forma

Name of smaller authority:

Sutton by Dover Parish Council

County area (local councils and):

Kent

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	17,906	20,745				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,859	12,899	1,040	8.77%	NO		
3 Total Other Receipts	830	1,166	336	40.48%	YES		Allotment rental increase £80 more. SPARC bench donation £634 more. KCC grant £200 less. VAT refund £153 less. Interest £25 less.
4 Staff Costs	4,410	4,410	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,440	10,136	4,696	86.32%	YES		Playing field £1241 more (benches, safety sign and equipment £1437 more, mowing £128 less, no Rospa £68 less). BMX £26 more (Maintenance £94 more, no Rospa £68 less). Allotments £59 less (water rates). Community Upkeep £95 more (bench installations £60 more, mowing £35 more). Donations £1659 more (SPARC bench £2000 more, no Sec 137 £341 less). Administration £1707 more (Manston printing £79 more, insurance £93 more, new website £1229 more, hall hire inv from previous yr £276 more, training £100 more, VAT £228 more, payroll £85 less, sundries £213 less). Subscriptions £27 more (KALC)
7 Balances Carried Forward	20,745	20,264			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	20,745	20,264				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	12,566	39,479	26,913	214.17%	YES		Assets acquired: Play equipment £25,000; 2 x planters £200; Memorial plaque £100; Bench seat (engraved) £690; 2 x picnic tables £892; Bench seat (upgraded) £651; Bin £180. Assets disposed of: Swings £800
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable