

SUTTON BY DOVER PARISH COUNCIL  
<https://suttonbydoverparishcouncil.org.uk/>

Minutes

Parish Council meeting  
Held remotely using the Zoom platform  
2nd February 2021 07:30 PM

- 1. Present and Apologies** B Merriman (Chair)  
G Akhurst  
G Smith  
A Calthorpe  
K Little  
KCC Member Steve Manion  
DDC Member Nick Kenton  
S Smith (Clerk)  
3 Members of the public
- Apologies: H Densham  
D Willet

**2. Declarations of interest**

Cllr Little declared an interest on item 12. Programme of Maintenance i) Cost of scheduled works and on item 6. Local Planning i) Site at Chapel Lane  
Cllr Smith declared an interest on item 6. Local Planning iv) Lynwood.

**3. Approval of the minutes 5 January 2021**

The minutes were proposed as a true record of the meeting by Cllr Akhurst seconded by Cllr Calthorpe and all members voted in favour.

**4. Matters arising from the minutes 5 January 2021**

*Memorial plaque.* Installed. Insurance company to be notified. Clerk to action.

*Donated bench.* Still waiting to be mended.

*Precept.* Amount to request £13,149. Form to be signed, scanned and sent to DDC. Clerk to action.

*Thank you gift for D Vickers.* A thank you card has been received from Doug thanking the Council for the bottles of wine.

*Climate adaptation.* A word document of the survey had been sent through, however the questions/issues did not relate to the parish and it was decided not necessary to complete.

*Defibrillator.* Recently checked and working.

*Regency Cottage.* The original request to investigate the works going on at the property had been missed by DDC but they have been asked again to investigate a possible planning breach.

*Potholes.* All councillors and members of the public to look out for and report potholes to the clerk for passing on to Highways.

*Impact Survey.* This had been looked into. The Council decided its purpose was to help with forward planning and it was agreed not to follow up on it.

**5. Finance:**

i) To approve the payment schedule for February was proposed by Cllr Merriman seconded by Cllr Calthorpe and all members voted in favour.

Chq No.

001425 Clerk	January wages		£ 347.50
001426 Clerk	January ex	£ 20.00	
	Onedrive	£ 13.68	
	Office supplies	2.50	£ 36.18

001427	C Little	Grass cutting (quarterly in arrears)	£ 750.00
001428	D Vickers	Concrete	£ 24.00
001429	B Merriman	Thank you gift	£ 19.00

ii) To renew annual McAfee anti virus software at a cost of £25 was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour. Clerk to action.

## 6. Local Planning:

For consideration by Councillors:

i) DOV/20/01546 Site at Chapel Lane, Ashley CT15 5HY

Outline application for the erection of a detached dwelling (with all matters reserved)

The application was discussed and inadequacies were highlighted in the planning policies of both the Parish Council and DDC on their current rules regarding developments outside village confines. It was noted that a DDC consultation on village confines would be going ahead in the late summer which would hopefully help to identify a clearer policy for the Parish Council to follow. It was agreed that although outside the confines this application could be looked at as 'in-fill' as the proposed build is situated in the middle of Ashley. To support the application subject to the comments from Highways about access and concern that water drainage be taken into account was proposed by Cllr Merriman seconded by Cllr Smith and voted in favour by majority.

ii) DOV/21/00067 4 Faggs Cottages, Chapel Lane, Ashley CT15 5HY

Erection of single storey side extension and terrace.

To support the application was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour.

iii) Dover District Local Plan Consultation. Cllr Merriman had given the Councillors a report on the online consultation portal after attending DDC's Teams tutorial event. Cllr Merriman had also attended the Teams Local Plan event earlier in the day. The event will be repeated on 25/2/21 from 7.30 to 9.00 pm. Once the link to the event is available, it is to be circulated to Councillors. The plan covers the environment, climate, transportation and tourism. There appears to be little that affects the parish and no areas have been identified in the parish as potential sites in this allocation. The Council agreed to consolidate a response to the consultation at the March meeting.

iv) Lynwood. email from a local resident regarding a possible planning breach. The email was read out to the meeting. To forward the complaint to DDC Enforcement to be investigated as a possible planning breach was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour.

Noted:

i) 20/01203 Fieldings, Stoneheap Road, East Studdal CT15 5BU. Change of use and conversion of existing outbuilding to 'Self-build and Custom Build ' residential dwelling and demolition of existing outbuildings. DDC Granted permission.

ii) 20/00865 14 Meadow Cottages, Homestead Lane, East Studdal CT15 5BP. Erection of a dwelling DDC Granted permission

## 7. Report from DDC/KCC

KCC Member Steve Manion reported on the following:

Symptomless tests. These are being promoted and can be booked online using the KCC website.

Vaccinations. These are being ramped up.

Potholes. Can be reported online.

Road safety. The Council is looking to get down to zero fatalities on the roads by 2050.

Fly tipping. Being looked into.

DDC Member Nick Kenton reported on the following:

Climate change working group. The Council is looking at ways to make the DDC estate carbon neutral.

Border control point. This is going ahead at Whitfield. Although DDC don't feel it is the best use of the land, it will create some jobs.

Dog fouling/littering. A contractor has been appointed.

Electric charging points. Looking to set these up across the district.

Village confines. Each settlement will be looked at in turn. The consultation will be coming out to the parish.

Cllr Merriman reported to Cllr Kenton that the presentations on the local plan had been very good.

## **8. Census 2021**

To be held mainly online. It was decided there was nothing else for the Council to do.

## **9. Playing field**

i) To discuss/agree on the location of the new picnic table. The Councillors discussed the best location. Cllr Merriman and Cllr Calthorpe agreed to take a look and decide on the position, taking into account the suggestions from the councillors. Doug Vickers has purchased the concrete and is all ready to install the table.

ii) To discuss/agree on the repair of the old concrete picnic table. The base is still solid so it just needs a new wooden top. It was agreed to keep, repair and include it in the items scheduled for work.

iii) To discuss/agree the purchase of a new bin. It was agreed that new bins need to be provided with the new seating. The Council agreed to spend in the region of £200 on a new bin. All agreed.

To pre-empt ROSPA, it was suggested that the old bin be taken off at its base. Cllr Willet to be asked if he is able to do this.

## **10. Allotment**

A request has been received for an allotment plot. To double check the request is from a resident in the parish. Once this is established the position to be explained that unfortunately there are no plots at the moment and their details will go on the waiting list. The situation to be reviewed at the end of the year/beginning of next year.

## **11. Orchard**

i) Ideas for community involvement

Spring event. Off because of the pandemic.

Summer event. Cllr Calthorpe to take the lead on this. The date of the event to be decided.

Autumn event. Apple day to go ahead in the 3rd week in September.

ii) To discuss/agree quotes for tree pruning

Discussed by the Councillors. To accept the quote of £450 from Leaf Tree Services. All agreed.

To ask whether the company will shred the cuttings or leave them on the bonfire pile and to check when they will be carrying out the work as they may need access via the big gate. Clerk to action.

## **12. Programme of Maintenance for Physical Assets**

i) To discuss/agree scheduled works and costs. Discussed and agreed to accept the prices for all of the scheduled work to a total of £255. An order to be placed with Colin Little. Clerk to action.

## **13. Correspondence**

i) KCC. Map modification of restricted byway EE492. Noted

## **14. Any other business to report/matters to discuss**

*Garlands*. The digging out of a new second entrance was reported. No planning application has been seen by the Parish Council. To be reported to DDC Enforcement as a possible planning breach. Clerk to action.

*Regent Bus*. A report had been received and the bus company notified about an incident that had taken place at the allotments. The response from the bus company was read out explaining that

the drivers do try to take as much care as possible but sometimes it is difficult to see when manoeuvring on the lanes. Doug Vickers had kindly reinforced the bin and the bank after the incident.

**15. Date and status of next meeting:**

Tuesday 2nd March 2021 - Zoom meeting.

Cllr Merriman reminded the Councillors that their views on The Local Plan would be discussed at this meeting.

Meeting closed: 21.17 pm

Signed: Cllr B Merriman

Date: 8th March 2021

A paper copy is on file with the Clerk.