SUTTON BY DOVER PARISH COUNCIL

http://www.sutton-by-doverpc.kentparishes.gov.uk/

Minutes

Extraordinary Parish Council meeting

held remotely using the Zoom platform

Tuesday 21 July 2020 7.30 PM

1. **Present and Apologies** B Merriman (Chair)
   G Akhurst
   A Calthorpe
   G Smith
   K Little
   S Smith (Clerk)
   3 Members of the public

   Apologies: H Densham
   D Willet

2. **Declarations of interest**

   None

3. **Approval of the minutes 7 July 2020**

   After the addition of the word "southern" to Agenda item 14. Any Other business, Manston Airport, to read "all the proposed southern outbound flights" the minutes were proposed as a true record of the meeting by Cllr Akhurst seconded by Cllr Calthorpe and all members voted in favour.

4. **Matters arising from the meeting 7 July 2020**

   Great Napchester. The email from DDC Planning Enforcement was read out to the meeting. DDC have visited the site and have asked for the work to cease.

   KCC Highways have been informed of the damage to the banks at Maydensole crossroads and the erosion of the banks in Napchester Road.

   Strakers Hill/Roman Road Crossroads. KCC Highways have added another cut to their cutting schedule to incorporate a wider swathe to improve visibility.

   Website. Councillors were reminded of the facility on the website for their photograph and a short profile.

   Charity Commission. Cllr Akhurst has sent in the Annual Return and the Charity Commission have acknowledged receipt of it.

5. **Playing field**

   i) Opening of the play equipment area and approval of the risk assessment. To approve the risk assessment was proposed by Cllr Calthorpe seconded by Cllr Little and all members voted in favour.

   ii) To approve spending on two A1 metal laminated safety signs which will go back to back on the gate at a cost of £264 inc VAT was proposed by Cllr Merriman seconded by Cllr Akhurst and all members voted in favour. Hopefully the signs would be available for the next day and Cllr Akhurst and Cllr Willet kindly offered to go along to erect the signs and remove the fence in the evening.

   It was noted by the Councillors that an annual Rospa inspection would resume from next year.

   SPARC have been told that the play area will be open soon with an official opening to be held in the Autumn as it will be too difficult to control a large crowd at the play area. Cllr Merriman offered to send an official email to SPARC to tell them once the play area is open.

6. **Allotment**

   i) Plot allocation. There are 2 people on the waiting list plus one current holder has requested an extension to their plot size.

The existing plot holder with the underused plot has agreed to relinquish their plot. Cllr Little to liaise with the current holder to give them time to vacate and tidy and to advise the new person when the plot will be available for planting.
With one plot becoming free and a new one being made, the 2 people on the waiting list will be accommodated. So hopefully in September the Council will be able to make an offer of plots to the new tenants.
A request has been made by an allotment holder to remove the old play park fencing and reuse it at the allotments. It was agreed by all Councillors that this could go ahead as long as it was removed in a safe manner from the site. Cllr Densham to go ahead with the removal of the old swing frame as soon as possible.

7. **Manston Airport update**
   i) To discuss/approve parish council action and related spending. The response to the consultation needs to be in by 14/8/2020. Cllr Smith offered to draw up a response. The Councillors discussed whether to support any of the southerly outbound routes and agreed the basis of their response will be to only support the northerly outbound route which hardly impacts anyone and not to support any of the southerly routes.
   Cllr Smith had drafted a leaflet for delivery to the whole parish explaining the issue. To be amended and sent to all Councillors for further comments before being printed. To approve spending on printing of up to £70 was proposed by Cllr Merriman seconded by Cllr Little and all members voted in favour.
   The Councillors discussed the logistics of delivering the leaflet with all councillors agreeing to deliver to their local area with help from a local resident in Ashley.
8. **Any other business to report/matters to discuss**
   BHS Bridleway. email asking for comments on any historical knowledge of a bridleway from Little Mongeham to Beacon Hill. As this was not a formal agenda item it could not be voted on. The Council to consider it once an official application comes through to the Council as a consultee.
   KCC Highways and Network Survey. Clerk to respond if useful for the parish council. The link to go on the website. Clerk to action.
   Grasscutting. The grass to be cut at the playing field so it is tidy for the play equipment opening.
9. **Date of next meeting**:
   Tuesday 1 September 2020 7.30 pm venue to be agreed.

Meeting closed: 8.24 pm

Cllr Merriman wished everyone an enjoyable summer.

Signed: Cllr B Merriman
Date: 1st September 2020
A paper copy is on file with the Clerk.