

Minutes

Meeting held in Studdal Church Hall on Tuesday 6 November 2018 at 7.30 pm.

1. Present and apologies

B Merriman (Chair)
G Akhurst
H Densham
R Little
A Calthorpe
G Smith
S Smith (Clerk)
DDC Member Nick Kenton (Left 9.15)
KCC Member Steve Manion (Arrived 8.25, left 9.15)
10 Members of the public
Apologies: C Hogben

2. Approval of the 2 October minutes

The minutes were proposed as a true record of the meeting by Cllr Smith, seconded by Cllr Little and all members voted in favour and they were signed by the Chair.

3. Declarations of interest

Declared later in the meeting:
Cllr Merriman declared an interest on item 8. Finance.
Cllr Smith declared an interest on item 9. Precept.

4. Matters arising from 2 October meeting

Deep water sign. Still in Ashford.
Outrigger hedge. Not cut back yet. The tree warden has been unable to catch the resident in. A letter to be sent requesting the hedge be cut back. Clerk to action.
Smugglers Festival. No further information.
Broadband. No update. To be followed up. Clerk to action.
Basketball sign. The sign has been done. Cllr Calthorpe offered to put it up.
Fairview. To ask DDC for an update for the next meeting. Clerk to action.
Salt bins. Cllr Densham was thanked for filling up the salt bins in the Parish and clearing the vegetation on Boys Hill.
Rospa, paint on gateway. This is fading quickly. To be monitored.
Church yard donation. Confirmation has been received from the Treasurer that the money will go into a dedicated fund for Sutton.
Eastry surgery. Will be closing in March 2019.
Benches. Mr Stokes will take away the benches to work on them.
KCC Highways Parish Seminar. The Chair, Cllr Merriman had attended the seminar and reported back to the Councillors about the topics covered.
Asbestos fly tipping. This was reported to DDC. They are investigating to see whether the asbestos has been dumped on public or private land.

5. Visitors

No reports

6. Reports from DDC/KCC Members

DDC Member Nick Kenton reported on the following.:
Country Eye App. This is a new app for reporting and sharing rural crime using the GPS on the device for locating the reported problem.
Eastry surgery. The Chemist in Eastry will hopefully become a prescribing pharmacist.
Sports Centre. On budget and on time.
Tides. DDC are considering a new sports facility in Deal.
Grants. DDC are offering grants to small businesses.

KCC waste consultation. DDC has written to say no to charging at the KCC recycling centre.

7. Subscriptions

CPRE. To renew the annual subscription at a cost of £36.00 was proposed by Cllr Smith, seconded by Cllr Calthorpe and all members voted in favour.

AGM 9/11/2018. Lenham 10.30 am. Lunch 12.30 £12. No take up. Apologies to be sent. Clerk to action.

8. Finance:

Cllr Merriman declared an interest and left the room.

i) To approve the payment schedule for November

Chq No.

001294 Clerks wage	October		£ 337.50
001295 Clerks expenses	October ex	£ 20.00	
	Onedrive subscription	£ 13.68	
	Postage	£ 3.12	£ 36.80
001296 Mr Stokes	Grass cutting October		£ 150.00
001297 Mr Stroud	Grass cutting		£ 350.00
001298 B Merriman	Apple day expenses		£ 4.24
001299 CPRE	Annual subscription		£ 36.00
001300 B Holt (replacement for lost cheque)	Padlock key		£ 17.00

To approve the payment schedule for November was proposed by Cllr Akhurst, seconded by Cllr Little and all members voted in favour.

Cllr Merriman returned to the meeting.

9. Precept

Discussed by the Councillors. Cllr Smith declared an interest and left the room.

Clerk to amend the first draft for further discussion at the December meeting.

Cllr Smith returned to the meeting.

10. Data Protection and storage

i) email data capture from parish website. The Council has been checking on its responsibilities with regard to the website and are satisfied that the cookie notice is adequate and additionally that personal data from persons using the contact councillor function is not being saved by the website host.

ii) Council specific councillor email accounts. The Councillors discussed the recent information on best practice from KALC on the use of separate email accounts for council business. This will be further discussed.

iii) To renew Onedrive annual package was proposed by Cllr Akhurst, seconded by Cllr Merriman and all members voted in favour.

11. Post Office letter boxes in the Parish

Maydensole post box. The Council has contacted the Post Office asking for the original box to be reinstated and copied Charlie Elphicke MP in on this correspondence. The local MP has written to the Chief Executive at the Royal Mail Group and asked if the original post box can be re-installed after its refurbishment. The Post Office to be contacted to let them know this update from the local MP. Clerk to action.

Little Mongeham post box. To discuss/agree quote for work on the post box and to accept risk assessment. Mr Stokes has agreed to carry out the work under his retainer fee contract. The risk assessment was discussed. It was agreed for the Councillors to take a look at the site and to discuss again at the December meeting. Cllr Calthorpe agreed to redo the risk assessment for the December meeting.

12. A Defibrillator for the Parish

KFRS - free defibrillator. KFRS are still sorting out their waiver agreement and delivery.

Sutton PCC has approved the installation of a defibrillator at the Church Hall and have offered to cover the annual cost of electricity (estimated to be about £10pa) for the next 25 years. Cllr Steve Manion offered his assistance with moving the project on with KFRS.

First response training. To be further discussed once the defibrillator has been received.

13. Local Planning:

For consideration by Councillors

DOV/18/01040 Meadowside, Stoneheap Road, East Studdal, CT15 5BU

Erection of detached dwelling with additional parking to the rear (existing bungalow to be demolished)
The Council considered the application. The Council to support the application was proposed by Cllr Smith , seconded by Cllr Little and all members voted in favour. Clerk to send response to DDC Planning.

DOV/18/01113 Land SW of Fieldings, Stoneheap Road, East Studdal, CT15 5BU

Erection of a detached dwelling, formation of vehicle access, creation of parking and associated landscaping (existing garage to be demolished).

The Council considered the application. To support the application was proposed by Cllr Smith, seconded by Cllr Merriman and all members voted in favour. Clerk to send response to DDC Planning.

DOV/18/01124 C M Hayes, Chapel Lane, Ashley, CT15 5HZ

Certificate of Lawfulness (existing) for the continued use of a warehouse as storage and distribution (Use Class B8)

The Council considered the application and decided not to comment.

For information - To note

None

14. Highways

email re: Road clean up after hedge cutting. Cllr Akhurst offered to speak to the land owner responsible.

15. Correspondence

Consultations/Surveys/For consideration

Information for website:

NHS. Public events to explore potential options for changes to hospital and local care services in east Kent. To add a link to the website highlighting the local meeting. Clerk to action.

KALC. Lower Thames Crossing consultation. Public information events. To add a link to the website highlighting the local meeting in Dover Town Hall on 4/12/18

KALC. AGM. 17/11/2018 Ditton Community Centre. No attendance.

16. Playing field

DDC. Open space questionnaire. Clerk to complete.

17. Community upkeep

Natural Flood Management. Meeting and Community involvement event. Another meeting has gone ahead with a member of the Natural Flood Management team and a suggestion to channel water from the field adjacent to the orchard into a mini lagoon in the orchard was agreed by the Councillors. The bees may have to be moved from their current position to facilitate this. If there is still a problem once this work has gone ahead, the adjacent land owner has agreed for a bund to be built up on the corner of the field.

Allotments. A query arose as to who is able to use the orchard as access is through the allotments.

i)To discuss/agree quotes for cutting back of hedges at the allotments. A further quote to be obtained. Clerk to action. To be discussed at the December meeting.

ii)To accept the quote from Mr Stokes for £75, for work on the allotment gates was proposed by Cllr Merriman, seconded by Cllr Little and all members voted in favour.

Community Orchard. To accept the quote for £40 for a replacement tree, the same as was originally planted, was proposed by Cllr Merriman, seconded by Cllr Smith and all members voted in favour. A query arose as to whether the planting plan for the trees should be put on the website for information.

Shooting agreement. To agree the renewal for pest control in the orchard for 6 months up to 30/4/2019 was proposed by Cllr Akhurst, seconded by Cllr Merriman and agreed by majority.

18. Any other business to report/matters to discuss

Police Commissioner. Cllr Densham asked for any questions he could pass on.

BT. A query arose as to whether there had been a recent fault in the area on the BT land line.

Drains at the village green and Memorial Gardens. It was suggested that a request be made after the leaf fall for the drains, lagoon and soak away to be pumped out.

Frontier Engagement Team. The team covers the Dover to Dartford area asking for any suspicious behaviour to be reported. To ask for posters for the noticeboards and to suggest sending the information on to Rural Roundup. Clerk to action.

19. Date of next meeting:

Ordinary meeting Tuesday 4 December 2018 at 7.30 pm at Church Hall Studdal

Meeting closed 9.45 pm

Signed: Cllr G Smith (Acting as Chariman)

Date: 4/12/2018

Paper copy on file with Clerk.