

Minutes

Meeting held in Studdal Church Hall on Tuesday 5 March 2019 at 7.30 pm.

- 1. Present and apologies**
- B Merriman (Chair)
G Akhurst
G Smith
H Densham
A Calthorpe
KCC Member Steve Manion
S Smith (Clerk)
Members of the public
- Apologies:
- C Hogben
R Little
DDC Member Nick Kenton

2. Approval of the 5 February minutes

After a small alteration to item 12. Planning, to read Downs Close not Downs Road, the minutes were then proposed as a true record of the meeting by Cllr Smith, seconded by Cllr Densham and all members voted in favour and they were signed by the Chair.

3. Declarations of interest

None

4. Community Flooding presentation

The presentation did not go ahead.

As there had been no feed back about the new channel at the allotments, it was assumed there were no problems arising for the moment.

5. Matters arising from 5 February meeting

Fairview. The update from Enforcement was read out informing the meeting that no breach of planning control had occurred and the reported building does not require planning permission.

Outrigger hedge. The hedge has been cut. Comments were made about the amount of hedge cuttings left on the road.

Playing field bench. All done.

Verge, Downs Road opposite Canton. Highways have updated the Council with The Construction Management Plan for this planning application which states that all site vehicles should be parked within the site. The builders vans are still being parked on the grass damaging the verge. To be reported again to DDC. Clerk to action

Snapshot of Studdal. The photograph of the council to take place prior to the AGM in May.

Allotment hedge cutting. The hedge cutting had gone ahead as planned and has made a big difference to these areas.

Borneo. Waiting for news from DDC.

Ale Farm. The cars parked at the crossroads are not overflow from Ale Farm.

Deep water sign. The sign and life buoy have been installed at the lagoon.

6. Visitors

An enquiry was made on any progress with the village green at The Three Horseshoes. There is no further update at the moment. The council have been informed that the process could take 2 to 3 years to complete.

7. Reports from DDC/KCC Members

KCC Member Steve Manion reported on the following:

Leisure Centre. On budget and now open

Dover Lotto. The District lotto has been launched.

Budget. The Council tax budget is being set at the moment.

8. Local Community

DDC. Dover Green infrastructure survey. The Council briefly discussed the survey. Cllr Merriman offered to complete the survey and circulate it to the Councillors for comments before the deadline of 22/3/19.

9. Finance:

Chq No.

| | | | |
|----------------------|---------------------------------|---------|----------|
| 001313 Clerk | February wages | | £ 337.50 |
| 001314 Clerk | February ex | £ 20.00 | |
| | Onedrive subscription | £ 13.68 | |
| | McAfee Total protection | £ 14.99 | £ 48.67 |
| 001315 Mr Stokes | Gate and bench | | £ 150.00 |
| 001316 Leaf Services | Allotment/orchard hedge cutting | | £ 660.00 |

i) To approve the payment schedule for March was proposed by Cllr Calthorpe, seconded by Cllr Merriman and all members voted in favour.

10. Internal Auditor appointment

To appoint Claire Inglin as independent internal auditor was proposed by Cllr Akhurst, seconded by Cllr Calthorpe and all members voted in favour.

11. AGM and APM

The date for the AGM was set for 7/5/19.

The date for the APM was set for 21/5/19. Clerk to check the hall is available.

12. Data Protection and storage

i) Dedicated PC email accounts. The necessity of having a dedicated PC email account was reiterated to the Councillors. It was noted that 4 councillors now had a dedicated PC email account. In this context a note from Insurers was read out which supported this approach from a liability perspective.

ii) Deletion of 3 year old emails. Still awaiting confirmation of deletion from some of the Councillors.

13. A Defibrillator for the Parish

i) KFRS - free defibrillator. The Council agreed the installation cost of the defibrillator estimated by Wyman at £149.90 and the purchase of an unlocked stainless steel cabinet at a cost of £459 equating to a Parish Council spend of £209 under Section 137 of the Local Government Act 1972. This was proposed by Cllr Smith, seconded by Cllr Merriman and carried by majority. Clerk to contact KCC to apply for the KCC Members grant donation of £200 (to check there is not a minimum amount first) and to also contact the Community Centre to confirm their donation of £200.

ii) First response training.

Cllr Little to be informed of the decision to purchase the cabinet. The training, to be discussed at a future meeting once the installation is under way.

14. Local Planning:

For consideration by Councillors

DOV/19/00085 17 Downs Close, East Studdal, CT15 5BY

Erection of single storey side extension (existing sheds to be demolished)

The Council decided to object to the application for the following reasons: There have been material additions to the original footprint expanding the volume of the original development. The proposed flat roof in the application represents a loss of visual amenity because it is not in keeping with the surrounding properties in the Close. The over development mentioned in point 1 had also been brought to the attention of the Council by a local resident. This was proposed by Cllr Smith, seconded by Cllr Merriman and all members voted in favour. Clerk to send response to DDC Planning.

For information - noted

DOV/18/01380 Barn at Fir Tree Farm, Opposite Bus Depot, Chapel Lane.

Prior Approval for the change of use of an Agricultural building to a Dwelling house (C3) and associated operational development. DDC refused.

15. Litter pick

The hall is booked and the spend on refreshments has already been approved. Cllr Calthorpe offered to update the risk assessment. DDC need to be contacted about collecting the rubbish from the Community Centre. To discuss further at the April meeting.

16. Highways

The finger post sign at Ashley Top has been broken again. A new pole is needed. Clerk to report.

A comment was made about the appalling local litter which was noted by KCC Member Steve Manion.

17. Correspondence

Consultations/Surveys/For consideration

To note:

DDC. Parish Council Elections 2/5/19. The meeting was sad to hear that Councillor Ron Little who has been a parish councillor for very many years will not be standing again in the coming election.

Election notices are up on the website and notice boards. Nomination papers are available from DDC. Any interested individuals should complete the forms and return to DDC by 3/4/19.

18. Playing field

The safety sign on the basketball has disappeared.

The bright hazard paint at the base of the gate sides is still visible.

Consideration may have to be given in the future to taking down the leylandii trees that run along the edge of the former children's play area. The cost of this could perhaps be covered with the funds due to come in from the Nursery planning application. To be further discussed.

Mr Stokes offered to dispose of a tyre littering the playing field.

Mr Stokes was thanked for all his hard work over the years in maintaining and grass cutting the various areas in the parish.

19. Community upkeep

Mongeham letter box is looking good.

20. Any other business to report/matters to discuss

The Council need to appoint a new tree warden. A note to go in Rural Roundup advertising the voluntary position. Clerk to action.

The Council will need to appoint a new councillor responsible for the Allotments and Orchard.

21. Date of next meeting:

Ordinary meeting Tuesday 2 April 2019 at 7.30 pm at Church Hall Studdal

Meeting closed 8.35 pm

Signed: Cllr Barbara Merriman

Date: 2nd April 2019

Paper copy on file with the Clerk.