

Minutes

Meeting held in Studdal Church Hall on Tuesday 5 February 2019 at 7.30 pm.

1. Present and apologies G Akhurst (Acting Chairman)

G Smith

H Densham

C Hogben

A Calthorpe

KCC Member Steve Manion (left at 7.45 pm)

DDC Member Nick Kenton

S Smith (Clerk)

Members of the public

Apologies:

B Merriman

R Little

2. Approval of the 8 January minutes

The minutes were proposed as a true record of the meeting by Cllr Akhurst, seconded by Cllr Densham and all members voted in favour and they were signed by the acting Chairman.

3. Declarations of interest

Cllr Smith expressed an interest on agenda item 9. iv) finance.

4. Community Flooding presentation

The presentation did not go ahead.

5. Matters arising from 8 January meeting

Fairview. No update. Clerk to chase up. DDC Member Nick Kenton also offered to raise this matter with Enforcement.

Outtrigger hedge and overgrown hedge in Sutton. Reported to KCC Highways for them to decide on any necessary action.

Litter pick. Event has been advertised in Rural Roundup.

Playing field bench. Not done yet.

Potholes, Gadds Hill. Large potholes in the dip have been reported.

6. Visitors

None.

7. Reports from DDC/KCC Members

DDC Member Nick Kenton reported on the following:

Deal Pier. This is doing very well. The cafe is now open. DDC are considering carrying out further work on the pier.

Social housing. There are now 200 direct provision homes in the district.

New Sports Centre. This opens at the end of the month.

KCC Member Steve Manion reported on the following:

DDC lotto. Funding from this can go towards supporting community organisations in the parishes.

Potholes. Highways are still filling these in on a regular basis. The potholes can be reported on line.

8. Local Community

i) email from local resident. Requesting grass verge be cordoned off opposite new development in Downs Road. The Councillors discussed this issue and decided to write to Highways to inform them the grass verge opposite Canton is being destroyed. Clerk to action. DDC Member Nick Kenton also offered to raise this at a meeting he was attending on 7/2/19 at DDC.

ii) Village project - Snapshot of Studdal. It was decided to have the photograph of the councillors and clerk (no names to be attributed to particular people in the photo) taken at a meeting in the better weather, prior to the AGM in May was suggested. Clerk to contact the local resident to arrange.

9. Finance:

Chq No.

001310 Clerk	January wages		£ 337.50
001311 Clerk	January ex	£ 20.00	
	Onedrive subscription	£ 13.68	
	Stamps	£ 6.96	£ 40.64
001312 Mr Stokes	Retainer contract Oct-Dec		£ 90.00

- i) To approve the payment schedule for February was proposed by Cllr Akhurst, seconded by Cllr Calthorpe and all members voted in favour.
- ii) McAfee renewal. To renew the McAfee anti virus computer protection at a maximum annual cost of £30 was proposed by Cllr Akhurst, seconded by Cllr Calthorpe and all members voted in favour. Clerk to action.
- iii) To donate £200 to Cornillo PCC in the 2019-20 financial year (to be ring fenced for Sutton Church burial ground) was proposed by Cllr Hogben, seconded by Cllr Densham and all members voted in favour.
- iv) To increase the Clerk's salary from April by £10 a month (provided the council receive the requested precept amount) was proposed by Cllr Akhurst, seconded by Cllr Hogben and all members voted in favour.

10. Data Protection and storage

- i) Dedicated PC email accounts. Cllr Akhurst explained the importance of showing compliance with the GDPR. The Councillors were again advised that it is good practise to have a separate email account for receiving parish council business.
- ii) Deletion of 3 year old emails. The Councillors were again advised to delete emails over 3 years old. Cllr Akhurst advised that another confirmation from them would be required confirming this had been done.

11. A Defibrillator for the Parish

- i) KFRS - free defibrillator. To agree quote for installation of the defibrillator and to discuss costs and funding. No decision made. To be discussed again at the next meeting.
To discuss/agree the purchase of an unlocked stainless steel cabinet under Section 137 of the Local Government Act 1972. No decision made. To be discussed again at the next meeting.
- ii) First response training. To be discussed at a future meeting.

12. Local Planning:

For consideration by Councillors

DOV/19/00085 17 Downs Close, East Studdal, CT15 5BY

Erection of single storey side extension (existing sheds to be demolished). It was reported at the meeting that no planning notice had been displayed at the site. To ask for an extension to the time to respond as the application had not been advertised correctly was proposed by Cllr Smith, seconded by Cllr Akhurst and all members voted in favour. Clerk to action.

DOV/19/00031 The Cider Works, Sandwich Road, Waldershare, CT15 5AU

Erection of 5no. holiday chalets and formation of vehicular access. No comment.

For information - noted

DOV/18/01113 Land SW of Fieldings, Stoneheap Road, East Studdal, CT15 5BU

Erection of a detached dwelling, formation of vehicle access, creation of parking and associated landscaping (amended description). DDC refuse permission.

13. Litter pick

The community hall has been booked for 13th April for a fee of £12. The event has been advertised in Rural Roundup.

14. Highways

No report.

15. Correspondence

Consultations/Surveys/For consideration

- i) The Lord-Lieutenant of Kent's Civic Service 12/3/19 Maidstone. No attendance.
- ii) Town and Parish Council meeting 25/2/19. No attendance.
- iii) NHS meeting 13/2/19. No attendance.
- iv) NHS urgent treatment centres. Public meeting 26/2/19. A link to go on the website. Clerk to action.

16. Playing field

All Ok.

17. Community upkeep

Grass cutting contract. To offer the grass cutting contract to Mr Little on a 6 month trial over the summer season with the grounds maintenance/grass cutting to be on the same basis and at the same cost as the present contract. This was proposed by Cllr Akhurst, seconded by Cllr Smith and all members voted in favour.

Allotments. The Hedge cutting had been arranged to go ahead on Thursday 7th February. The adjacent land owner and the local resident who keeps bees at the orchard had both been made aware of the date.

18. Any other business to report/matters to discuss

Telephone box. The old telephone box in East Studdal has been removed and the area seeded for grass.

Speedwatch. The person who runs the Community Speedwatch programme is available to speak at parish council meetings.

Planning query. A query arose as to whether planning permission is required for a dormer window on the back of a house. The local resident to be advised to ask DDC Planning.

Motor cycle nuisance. A number of motor cyclists have been reported riding around the fields and breaking down fences. This sort of incident should be reported to the Rural Crime Team.

Borneo. A mobile home in the garden was reported as being used as a residence. Clerk to contact DDC.

Ale Farm. It was reported that cars from the farm were being parked by the pond. Cllr Akhurst offered to make enquiries.

Deep Water sign. The council surveyors have visited the lagoon and have noted that the sign still needs to be installed.

Salt bins. Cllr Densham kindly offered to replenish the salt in the bins.

19. Date of next meeting:

Ordinary meeting Tuesday 5 March 2019 at 7.30 pm at Church Hall Studdal

Signed: Cllr Barbara Merriman

Date: 5th March 2019

Paper copy on file with the Clerk