

SUTTON BY DOVER PARISH COUNCIL

Minutes

Meeting held in Studdal Church Hall on Tuesday 4 July 2017 at 7.30pm.

- 1. Present and Apologies:**
- B Merriman (Chair)
 - G Akhurst
 - H Densham
 - R Little
 - C Hogben
 - A Calthorpe
 - G Smith
 - 14 Members of the public
 - S Smith (Clerk)
 - KCC Member Steve Manion
 - DDC Member Nick Kenton (from 8.06pm)

Apologies: None

2. Approval of the 6 June minutes:

The minutes were proposed as a true record of the meeting by Cllr Akhurst, seconded by Cllr Hogben and all members voted in favour and they were signed by the Chair.

3. Declarations of interest:

Cllr Akhurst declared a significant other interest on item 12. Planning 17/540

4. Matters arising from 6 June meeting:

Containers at Parsonage Farm. These have been removed.

Diseased Ash Tree. Cllr Akhurst offered to have another look for this tree at the playing field.

Overhanging tree at the Memorial Garden. Colin has cut this down for the neighbour.

Louise Smith - Flooding issues. Cllr Little reported that Ms Smith has been in touch with him with regard to the flooding issues in the parish. The lagoon has been emptied and she has been in touch with Mr Cannon regarding deep furrow ploughing. Contact will be made again in September with Cllr Little.

White Line markings. These have not yet been done.

Warning sign at the playing field. Cllr Calthorpe reported that this is to go up over the next couple of days.

Deep water sign. Still not in place. Clerk to remind Stephanie Wadhams.

Grass verge cutting. DDC verge cutting hopes to be in the parish next week.

5. Visitors:

There was a question as to why KCC had installed posts along Downs Road when they have been refused at other places in the parish. It was explained that the adjacent land owner had paid for them and KCC had just carried out the installation.

6. Reports from DDC/KCC Members

KCC Member Steve Manion reported on the following:

Post Brexit Seminar. DDC have held a seminar, pushing for information on what will happen to some of the schemes presently funded by the EU.

KCC Interfaith Forum. A recent initiative set up to see what part, in practical terms, the County can play in limiting terrorist attacks.

Community grant Funding. £1000 grant available apply by 18/8/17

Grant Application. The recent grant application for the traffic survey has been signed.

DDC member Nick Kenton arrived at 8.06 and gave his report later in the meeting. It is recorded here.

Social Housing. DDC will be providing council houses directly as these are not being provided by the developers.

Waste Contract. The new waste contract is being discussed.

Planning Advisory Services. This service is being changed to be a more customer focused service.

7. Finance:

i) To approve the payment schedule for July

| Chq No. | | | |
|---------|---------------------------------|---------------|---------|
| 001218 | Clerks Wage - June | | £302.10 |
| 001219 | Clerks expenses - June ex | £20.00 | |
| | | Audit posting | £6.25 |
| | | Flowers | £5.00 |
| | | | £31.25 |
| 001220 | Post Office - PAYE up to 5 July | | £35.40 |

Approval of the above payments was proposed by Cllr Little, seconded by Cllr Densham and all members voted in favour

ii) VAT refund £207.73. Noted.

iii) NatWest Current Account. To add Cllr Hogben as an authorised signatory and the current mandate as amended by this change to continue was proposed by Cllr Little, seconded by Cllr Meriman and all members voted in favour.

iv) Clerks Conference 14/9/17. The clerk to attend the conference at a cost of £72.00 was proposed by Cllr Merriman and seconded by Cllr Akhurst and all members voted in favour.

8. A Defibrillator for the Parish

To be discussed at the September meeting

9. Appleday

The date was set for Saturday 7 October 2017. The event to last for 2 to 3 hours in the morning. Hopefully to be held at the Community Orchard. Cllr Merriman, Cllr Little and the clerk to organise advertising the event with Rural Roundup. To be further discussed at the September meeting.

10. Risk Assessment - Data storage

The Councillors discussed the options for data storage/back up and data protection. Cllr Smith, Cllr Akhurst and the clerk to investigate further. To be discussed again at the September meeting.

11. Programme of Maintenance of Physical Assets

i) Small gate into playing field. Colin offered to weld a piece to the top of the broken latch.

ii) Gate at the playing field on to the footpath. Hinge needs adjusting. Cllr Akhurst offered to take a look at this.

12. Local Planning:

For consideration by Councillors

DOV/17/00701 - 7 Oak Cottages, Downs Road, East Studdal, CT15 5DB

Variation of condition 2 of planning permission DOV/16/1182 to allow amendments to approved drawings

No comment.

DOV/17/00697 - Canton, Downs Road, East Studdal, CT15 5DB

Erection of two detached dwellings, alterations to existing access and creation of parking and turning area (existing dwelling to be demolished)

The Council would have no objection to the application as long as the roof height of the new buildings is no higher than indicated on the plans and the maximum height does not go above the roof line of the bungalow next door.

With regard to the covenant on the land, the current footprints of the bungalows are acceptable to the Parish Council but if compliance with the covenant requires an adjustment to either footprint then the Parish Council would like the application to come back before them for further consideration.

This was proposed by Cllr Merriman, seconded by Cllr Smith and all members voted in favour. Clerk to send response to DDC planning.

DOV/16/01389 - Phase 11 Whitfield Urban Expansion, Whitfield, Dover

Resubmission of Planning Application ref: DOV/15/01277

The Council have now submitted a traffic survey to DDC to help in the provision of evidence to support the closure of Napchester Road. This statement to be added to the previous comments which are still valid.

This was proposed by Cllr Akhurst, seconded by Cllr Merriman and all member voted in favour. Clerk to send response to DDC planning.

DOV/17/00687 - Site at Meadowside, Stoneheap Road, East Studdal, CT15 5BU

Erection of a detached dwelling with associated parking

The Council object to the application for the following reasons:

i) It would be new development outside the village confines.

ii) The application is against Sutton Parish Design Statement 7

This was proposed by Cllr Smith, seconded by Cllr Hogben and all members voted in favour.

Clerk to send response to DDC planning.

DOV/17/00631 - 4 Faggs Cottage, Chapel Lane, Ashley, Sutton, CT15 5HY

Erection of single storey, first floor and second floor side extensions, Insertion of 3 no. rooflights to rear roofslope and external alterations

The Council to support the application was proposed by Cllr Merriman, seconded by Cllr Smith and all members voted in favour. Clerk to send response to DDC planning.

DOV/17/00733 - Honeysuckle Cottage, Downs road, East Studdal, Dover, CT15 5BZ

Creation of a pitched roof to garage

The Council to positively support this application was proposed by Cllr Akhurst, seconded by Cllr Smith and all members voted in favour. Clerk to send response to DDC planning.

DOV/17/00540 - Aquajoy, Little Mongeham, Sutton, CT14 0HW

Outline application (with all matters reserved) for the erection of three dwellings. Heritage Statement received.

Cllr Akhurst left the room

Having considered the Heritage Statement the previous objections are still valid.

This was proposed by Cllr Smith, seconded by Cllr Merriman and all members voted in favour. Clerk to send response to DDC planning.

Cllr Akhurst returned to the room.

For information - To note

DOV/17/00322 - St Peter and St Paul Church, Church Hill, Stutton, CT15 5DF

Buttressing of churchyard wall. DDC Granted permission.

DOV/17/00519 - Springhill, Downs Road, East Studdal, CT15 5BZ

Erection of a dormer roof extension to front roofslope. DDC Granted permission

DOV/17/00399 - Land adj to Homestead Farm Bungalow, Waldershare Rd, Ashley CT15 5JA

Erection of three detached dwellings and creation of associated vehicular access and parking. DDC Refuse planning permission

13. Community upkeep, Allotment, Memorial Garden, Playing Field and BMX track:

i) ROSPA inspection. This has not taken place yet.

ii) Quote for grass cutting. The quote from Evergreen for £45 to cut the grass verge from the Whitehouse to Seaview cottages was discussed by the Cllrs. The Council to accept the quote and ask Evergreen to add this to the monthly contract was proposed by Cllr Merriman, seconded by Cllr Calthorpe and all members voted in favour. Clerk to contact Evergreen to confirm acceptance.

iii) Mower for spares/mending. The old mower used by Mr Burr to cut the grass verge in Downs Road until recently should either be collected from Mr Burr for disposal by the Parish Council or confirmation in writing from Mr Burr that the mower has safely been disposed of. Clerk to contact Mr Burr to thank him for cutting the grass and ask about collection/disposal of the mower.

14. Speeding and Traffic Issues

i) Traffic survey. The data from the survey has been received and a copy of the data has gone to the Planning department at DDC.

Cllr Smith to supply a detailed breakdown for the next meeting. The survey showed very little speeding. Claire Inglin kindly offered to help turn highlights of the traffic survey into graph form for easier reading of the data. Cllr Smith put forward an idea to tie down planning policy within the parish using both the traffic survey and the Parish Design Statement. The intention being to revisit the Parish Design Statement, digitise and update it and attach the traffic survey and a traffic statement to it for a clear parish policy. The documents would then be available on the website. Cllr Nick Kenton clarified the position of DDC on any document explaining it would be useful for setting out quality and style of house design in the parish but, even with a parish referendum, the policies would have to conform to DDC policies to have any influence on the whole planning process.

ii) Speeding issues. The Councillors discussed the various electronic signs available including the SID units and whether there may be some funding avenues from KCC. It was decided that the units were prohibitively expensive for the council to consider at the present time.

The Councillors also considered similar signs to the ones erected in the parish of Great Mongeham. Cllr Calthorpe offered to make the signs and initially to make a budget for the

the signs for the September meeting. Cllr Hogben to help with organising a price for the posts.

15. Correspondence

Consultations/Surveys - For consideration

Lynda Burr. Facebook page for Sutton parish. Cllr Calthorpe has spoken to the organisers of this and has agreed to pass on any useful information.

KALC.

i) Questionnaire for Town/Parish Councils. Clerk to complete.

ii) Transforming health and social care. Invitation to east Kent listening events. Dates noted.

Seafarers UK. Merchant Navy Day. Information to go on the notice boards.

BBC Programmes. The Repair Shop. Heirlooms and objects that have community value and are in need of repair. Clerk to pass on to the Church administrator, Maggie Crawley.

Correspondence - Noted

KCC. Seasonal, Permanent Traffic Regulation Order for Byways

KALC.

i) DDC. Call for sites for housing and Economic land. For individual /landowners to put land forward and after DDC have reviewed them there will be a consultation.

ii) HGVs using unsuitable roads. Cllr Little expressed his concerns about the HGVs using Roman Rd/Strakers hill as a rat run as they should be using the designated lorry route in the parish. Cllr Merriman asked that any one seeing unsuitable HGVs in the lanes on a regular basis to make a note of it.

iii) Fire Hydrant Initiative. An initiative set up for reporting problems with fire hydrants located in the parish. The map showing the positions of fire hydrants to be sent to Cllr Merriman and Cllr Akhurst.

iv) Stagecoach Consultation. Rural areas are losing a regular bus service to be replaced by a school/shopping service. A consultation by Stagecoach had gone ahead with very little notice. The Chair and Vice Chair had responded objecting to this loss of bus service in the parish and the short time given to respond.

v) Aspen school consultation 11/7/17 information to go on the website. 3.00pm to 7.00pm

16. Any other business/matters to discuss

Several local residents had expressed concerns about the widened gateway on to Strakers Hill and a new large area of hard standing that had been built in the field of Wentways Farm. Clerk to report this to Highways with a photograph of the lorry parked on the hard standing.

Concerns were raised about increased traffic activity at the old Wellards site, Ashley. It was considered that the best course of action would be for the local resident to report this to Environmental Health DDC.

17. Date of next meeting:

Ordinary meeting Tuesday 5 September 2017 at 7.30 pm at Church Hall Studdal

Meeting closed at 9.32 pm

Signed: Barbara Merriman

Date: 25 July 2017 Paper copy on file with clerk