

Minutes

Meeting held in Studdal Church Hall on Tuesday 4 December 2018 at 7.30 pm.

**1. Present and apologies**

G Smith (Acting Chair)  
H Densham  
R Little  
C Hogben  
A Calthorpe  
S Smith (Clerk)  
DDC member Nick Kenton (left at 8.00 pm)  
7 Members of the public  
Apologies: B Merriman  
G Akhurst  
KCC Member Steve Manion

**2. Approval of the 6 November minutes**

The minutes were proposed as a true record of the meeting by Cllr Calthorpe, seconded by Cllr Little and all members voted in favour and they were signed by the acting Chair.

**3. Declarations of interest**

Cllr Calthorpe declared an interest on item 7. i) Local community

**4. Matters arising from 6 November meeting**

*Deep water sign.* Still in Ashford.

*Outrigger hedge.* A letter has been sent asking for the hedge to be cut back but it has not been done. A reminder to be sent for next month. Clerk to action.

*Broadband.* The new cabinet is now ready for service and is showing live on BT's systems. Local residents can therefore contact their ISPs to place an order. BT have a wholesale line checker which will show the address, which cabinet is being used, whether the service is available or not and what speeds people can expect. The full update to go on the website with a 60 day expiry.

*Fairview.* DDC are looking into this to see whether there has been a breach of planning.

*Hedge cuttings on the road.* Cllr Akhurst has spoken to the landowner about the mess on the road from the cuttings.

*Update from Police Commissioner.* A PCSO or member of the police force should attend a meeting at least once every 3 months. If this does not happen the parish council should report this back to the police commissioner.

**5. Visitors**

The Cornillo Churches PCC Treasurer attended the meeting and gave an interesting insight into the finances of Sutton church. Four local churches have joined together (now known as Cornillo Churches PCC) to make governance easier. Sutton PCC had previously asked the Parish Council for funding towards the church yard and are again requesting if some money could be allowed for in the precept towards the local church. Assurance was given that any donation to Sutton church yard would be ring fenced for use only on the local church yard. To be considered when discussing the precept next month.

**6. Reports from DDC/KCC Members**

DDC member Nick Kenton reported on the following:

*Street lights.* These are being replaced across the whole of the district.

*Area of Outstanding Beauty (AOB).* Discussions currently going on.

*Recycling.* DDC are discussing their vision for the future regarding food and plastic recycling.

*Enforcement planning.* The new draft plan is out. Restructuring is ongoing with new planning policies for the future.

**7. Local Community**

i) *Christmas dinner for the elderly residents of the parish.* Cllr Calthorpe is organising a Christmas dinner for elderly residents of the parish. Various donations have been given towards the funding. Wellards have

offered to provide the fruit and veg. The Community Centre is donating the hall free of charge and the John Foche Charity have donated £50 towards food costs.

Cllr Calthorpe left the room.

To donate £50 under section 137 of the Local Government Act 1972 towards costs was proposed by Cllr Smith, seconded by Cllr Little and all members voted in favour.

Cllr Calthorpe returned to the meeting.

*ii) Village photo project.* A local resident is hoping to undertake a photo project concerning the village. The idea is to create a "Snapshot of Studdal" photobook as a piece of social history for the village. It was decided to invite the resident along to a future meeting to explain a little more. Clerk to action.

## **8. Finance:**

i) To approve the payment schedule for December

Chq No.

001301 Spoilt

001302 Clerks wage	November	£ 337.50
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001303 Clerks expenses	November ex	£ 20.00
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Onedrive subscription	£ 13.68	£ 33.68
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001304 Mr Stokes	Grass cutting November	£ 235.00
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001305 KCC	Allotment rental 5/4/18 to 4/10/18	£ 17.50
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To approve the payment schedule for December was proposed by Cllr Calthorpe, seconded by Cllr Hogben and all members voted in favour.

## **9. Precept**

To be discussed further at the January meeting.

## **10. Data Protection and storage**

*i) Council specific councillor email accounts.* To be discussed further at the January meeting.

*ii) Filing cabinet.* To agree the purchase of a small lockable filing cabinet at a cost of £10 was proposed by Cllr Little, seconded by Cllr Hogben and all members voted in favour.

## **11. Post Office letter boxes in the Parish**

*Maydensole post box.* A 2nd letter has been hand delivered letter to the Post Office in Dover to let them know that the local MP Charlie Elphicke, has written to the Chief Executive at the Royal Mail Group and asked if the original post box can be re-installed after its refurbishment. There has been no response from the Post Office.

*Little Mongeham post box.* To accept the amended risk assessment and to agree for the work (on the brickwork but not to touch the actual post box) to go ahead under the community retainer contract was proposed by Cllr Smith, seconded by Cllr Calthorpe and all members voted in favour.

## **12. A Defibrillator for the Parish**

*KFRS - free defibrillator.* KFRS have said the defibrillator should be delivered very soon to the local fire station for the clerk to collect.

To agree spending of £459 plus VAT on an unlocked stainless steel cabinet under Section 137 of the Local Government Act 1972. To discuss costs and funding. The decision was postponed until the January meeting.

*First response training.* To go ahead once the defibrillator has been received.

## **13. Local Planning:**

### **For consideration by Councillors**

DOV/18/01178 16 Downs Close, East Studdal, CT15 5BY

Erection of a single storey rear extension and insertion of a new window to side elevation (existing conservatory and utility room to be demolished). To positively support the application was proposed by Cllr Smith, seconded by Cllr Little and all members voted in favour. Clerk to send response to DDC Planning.

### **For information - Noted**

DOV/18/00368 and DOV/18/00369 Parsonage Farm, Vale Road, Sutton, CT15 5DH

Erection of link extension between listed building and existing two storey side addition. DDC Granted Permission.

DOV/18/00875 Dernford, Downs Road, East Studdal, CT15 5DB

Erection of a detached double garage. DDC Granted permission.

DOV/18/01040 Meadowside, Stoneheap Road, East Studdal, CT15 5BU

Erection of detached dwelling with additional parking to the rear (existing bungalow to be demolished)

DDC Granted permission.

**14. Highways**

*email from local resident regarding the hedges in Sutton.* Some of the hedges along Vale Road and Church Hill are becoming over grown high up. It was decided to ask Cllr Akhurst if he would be happy to talk to some of the local residents about this.

*Sutton Pond drains.* Highways to take a look and clear as necessary.

*Little Mongeham.* The recent flooding was reported to Highways.

**15. Correspondence**

Consultations/Surveys/For consideration

DDC. Community caretaker scheme. The information to go on the website with a 60 day limit. Clerk to action.

KALC. Local election posters. To ask KALC for a couple of their free posters for the notice boards. Clerk to action.

Correspondence to note

KALC. The KCC Parish seminar presentation is now on the KALC website. Noted.

**16. Playing field**

No report.

**17. Community upkeep**

Allotments. A letter has been received from Southern Water, stating that the bill has increased considerably this time. It was suggested that the meter be checked and to take a meter reading for checking against in the future.

i) Natural Flood Management. A community involvement event will be going ahead at the parish council meeting on 5th February 2019. Posters advertising this to go in the noticeboards and on the website. Clerk to action.

ii) To discuss/agree quotes for cutting back of hedges at the allotments/Community orchard. The Councillors discussed the 3 quotes. A question was raised on how the orchard fits in as being a community facility when there is the restricted access through the allotments. To accept the quote from Leaf Tree Services for £550 was proposed by Cllr Smith, seconded by Cllr Hogben and passed by majority. Clerk to follow up.

**18. Any other business to report/matters to discuss**

*Electricity cable.* There had been a problem with the cable in Homestead Lane causing a power cut. An inspection by the provider had been carried out and Cllr Densham had been in touch with them to request the branches be cut back.

*Street lights.* Various lights are not working in the parish, situated at: Fir Tree Farm; opposite the old shop; and one in Downs Close. Clerk to report.

**19. Date of next meeting:**

Ordinary meeting Tuesday 8 January 2019 at 7.30 pm at Church Hall Studdal

Meeting closed 8.45 pm

Cllr Smith wished everyone a Merry Christmas and a Happy New Year and invited residents to stay and enjoy a glass of wine and a mince pie with the Councillors.

Signed: Cllr Graeme Akhurst - Vice chair

Date: 8th January 2019

Paper copy on file with the clerk.