

- 1. Present and apologies**
- B Merriman (Chair)  
G Akhurst  
H Densham  
A Calthorpe  
KCC Member Steve Manion  
DDC Member Nick Kenton  
9 Members of the public
- Apologies:
- C Hogben  
R Little  
G Smith  
S Smith (Clerk)

**2. Approval of the 5 March minutes**

The minutes were then proposed as a true record of the meeting by Cllr Akhurst, seconded by Cllr Densham and all Councillors voted in favour. They were signed by the Chair.

**3. Declarations of interest**

None

**4. Matters arising from 5 March meeting**

KCC flood resilience presentation put off until further notice.

Verge on Downs Road opposite Cantons-contractors damage reported to DCC planning.

Green Spaces survey completed and sent off.

Fingerpost as Ashley top still needs mending.

Sticker on Basketball post still to be replaced.

Tree warden sought through Rural Roundup.

**5. Visitors**

It was reported that a member of the community is interested in the post of Tree Warden and it was suggested they make contact with the Clerk (who is absent this evening).

**6. Reports from DDC/KCC Members**

KCC Member Steve Manion reported on (a) waste enforcement (b) Port and Tunnel traffic preparations for Brexit including phase 4 which involves the M26 being used as a lorry park.

DDC Member Nick Kenton reported more on litter enforcement and the fixed penalty notice process. June will see the District Council looking at sites that have been submitted for the local plan. Public consultations may not start until 2020 and the fact that a site has been put forward is no indication that it is acceptable.

**7. Local Community**

Nothing to report.

**8. Finance:**

Chq No.

001317	Defib Store Ltd	Defibrillator cabinet	£ 562.80 (approved last time and signed but awaiting a non pro-forma invoice)
001318	Clerk	March wages	£ 337.50

001319	Clerk	March ex £ 20.00	
		Onedrive subscription	£ 13.68      £ 33.68
001320	Mr Stokes	Grasscutting March	£ 290.00
001321	Mr Stokes	Retainer Jan-Mar	£ 90.00
001322	Cornilo Churches PCC	Hall hire	£ 288.00 (in arrears)
001323	KALC	Subscription	£ 306.55
001324	KCC	Allotment rental	£ 17.50

i) approval of the payment schedule for April was proposed by Cllr Calthorpe, seconded by Cllr Densham and all Councillors voted in favour.

ii) Bank reconciliation 24 March to be concluded when 31 March statement is available and the minor opening balance query to be resolved. That the bank be asked to provide statements up to and including 31/3/19 to the Clerk proposed by Cllr Merriman and seconded by Cllr Calthorpe and all councillors voted in favour.

iii) Request for increased contribution for Rural Roundup. It was decided to ask the Joint Treasurer of Rural Roundup to the next meeting to explain their finances.

## 9. AGM and APM

It was noted that the May meeting be held at 7.30 on 14<sup>th</sup> May and the AGM at 7 pm on that day (to fit in with the election process) and the APM on 21 May. It was hoped to have presentation on defibrillators and also a presentation to Cllr Little who was retiring after 47 years. It was proposed by Cllr Merriman and seconded by Cllr Akhurst that up to £50 be spent on refreshments for the APM. All Councillors voted in favour.

## 10. Data Protection and storage

- i) Dedicated PC email accounts - a further reminder that two councillors needed to provide details.
- ii) Deletion of 3 year old emails – further reminder that Cllr Akhurst wanted to receive email confirmations regarding this.

## 11. A Defibrillator for the Parish

KFRS - free defibrillator – it was noted that we were awaiting the cheque from the Community Centre and the grant from KCC .

## 12. Local Planning:

### For consideration by Councillors

DOV/18/01244 Appleleaf, Downs Road, East Studdal, CT15 5DA

Erection of single storey side and rear extensions with additional French doors to the rear elevation (existing garage and side extension to be demolished) (amended plans).

It was proposed by Cllr Calthorpe and seconded by Cllr Merriman that the Council's objection to the original application be repeated on the amended application on the grounds that it represents overdevelopment. All Councillors voted in favour of the objection.

### For information - noted

DOV/19/00085 17 Downs Close, East Studdal, CT15 5BY

Erection of single storey side extension (existing sheds to be demolished) DDC Granted Permission

DOV/18/00462 The Squire, Pilgrims Nook Cottages, Roman Road, East Studdal CT15 5FJ

Part change of use of land to residential curtilage and erection of a single story side extension. DDC Granted Permission.

**13. Litter pick**

The draft risk assessment presented to the meeting, subject to alteration of the 10 year limit to age 16 (for staying inside the 30 mph limit), was proposed by Cllr Calthorpe, seconded by Cllr Merriman and all Councillors voted in favour.

**14. Highways**

Nothing raised.

**15. Correspondence**

Consultations/Surveys/For consideration

To note:

email from local resident re safety signs at the pond. The Council noted that it was not involved in the erection of the safety signs or the lifebuoy and this was likely to be KCC who had put similar in at the lagoon in Ashley.

**16. Playing field**

Nothing to report other than a neat mowing job.

**17. Community upkeep**

Community Caretakers Project. DDC - Community store offer. Email to be passed to the community centre as it may be more appropriate for them.

PCSO questionnaire – already responded to by the Clerk.

Colin Stokes letter thanking the Council for their retirement gift was read out.

It was noted that despite complaints last year, no conditions were attached to the TEN for 2019 Smugglers Festival.

**18. Any other business to report/matters to discuss**

The matter of cars being parked by Sutton pond was again raised. It was noted that there was no restriction on such parking so long as it was safe.

**19. Date of next meeting:**

AGM Tuesday 14<sup>th</sup> May 7pm

Ordinary meeting Tuesday 14<sup>th</sup> May 2019 at 7.30 pm

Both at Church Hall Studdal.

Meeting closed 20.53pm

Signed: Barbara Merriman

Date: 14th May 2019

Paper copy on file with Clerk