

Explanation of variances – pro forma

Name of smaller authority: **Sutton by Dover Parish Council**
 County area (local councils and): **Kent**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

| | 2018/19 £ | 2019/20 £ | Variance £ | Variance % | Explanation Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|--------------|--------------|---------------|---------------|--------------------------|--|---|
| 1 Balances Brought Forward | 29,242 | 17,906 | | | | | |
| 2 Precept or Rates and Levies | 0 | 11,859 | 11,859 | #DIV/0! | #DIV/0! | #DIV/0! | The precept for last year £11,109 was paid early by DDC and entered in the previous years accounts. |
| 3 Total Other Receipts | 282 | 830 | 548 | 194.33% | YES | | KCC defibrillator grant £200 more. Defibrillator donation £200 more. VAT refund £139 more. Interest on bank account £12 more |
| 4 Staff Costs | 4,290 | 4,410 | 120 | 2.80% | NO | | |
| 5 Loan Interest/Capital Repayment | 0 | 0 | 0 | 0.00% | NO | | |
| 6 All Other Payments | 7,328 | 5,440 | -1,888 | 25.76% | YES | | Playing field maintenance £353 less. Allotment £610 less (no hedge cutting £677 less, increase in water rates £67 more). Community Upkeep £752 less (maintenance £266 less and no defibrillator ex £486 less). Donations/Section 137 £102 more (no defibrillator cabinet £209 less, defibrillator wiring £166 more, Rural Roundup £25 more and an increase in burial ground donation £120 more). Administration excluding staff costs £277 less (payroll charge £105 more, sundries including election costs £105 more, VAT £152 less, training £60 less, hall hire £276 less as the Church have not submitted their invoice for meetings yet). |
| 7 Balances Carried Forward | 17,906 | 20,745 | | | NO | VARIANCE EXPLANATION NOT REQUIRED | |
| 8 Total Cash and Short Term Investments | 17,906 | 20,745 | | | | VARIANCE EXPLANATION NOT REQUIRED | |
| 9 Total Fixed Assets plus Other Long Term Investments and | 12,566 | 12,566 | 0 | 0.00% | NO | | |
| 10 Total Borrowings | 0 | 0 | 0 | 0.00% | NO | | |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable