

Agenda

Meeting to be held in Studdal Church Hall on Tuesday 5 March 2019 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

1. **Present and apologies**
2. **Approval of the 5 February minutes**
3. **Declarations of interest**
4. **Community Flooding presentation**
5. **Matters arising from 5 February meeting**
6. **Visitors**
7. **Reports from DDC/KCC Members**
8. **Local Community**

DDC. Dover Green infrastructure survey

9. **Finance:**

- i) To approve the payment schedule for February

Chq No.

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| 001313 Clerk | February wages | | £ 337.50 |
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| 001314 Clerk | February ex | £ 20.00 | |
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| | Onedrive subscription | £ 13.68 | |
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| | McAfee | £ 14.99 | £ 48.67 |
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| 001315 Mr Stokes | Gate and bench | | £ 150.00 |
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| 001316 Leaf Services | Allotment/orchard hedge cutting | | £ 550.00+VAT |
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10. **Internal Auditor appointment**

11. **AGM and APM**

12. **Data Protection and storage**

- i) Dedicated PC email accounts
ii) Deletion of 3 year old emails.

13. **A Defibrillator for the Parish**

- i) KFRS - free defibrillator. To discuss/agree quote for installation of the defibrillator. To discuss costs and funding.

To discuss/agree the purchase of an unlocked stainless steel cabinet under Section 137 of the Local Government Act 1972

- ii) First response training.

14. **Local Planning:**

For consideration by Councillors

DOV/19/00085 17 Downs Road, East Studdal, CT15 5BY

Erection of single storey side extension (existing sheds to be demolished)

For information - To note

DOV/18/01380 Barn at Fir Tree Farm, Opposite Bus Depot, Chapel Lane.

Prior Approval for the change of use of an Agricultural building to a Dwellinghouse (C3) and associated operational development. DDC refused.

15. **Litter pick**

16. **Highways**

17. **Correspondence**

Consultations/Surveys/For consideration

To note:

DDC. Parish Council Elections 2 May 2019

18. **Playing field**

19. **Community upkeep**

20. **Any other business to report/matters to discuss**

21. **Date of next meeting:**

Ordinary meeting Tuesday 2 April 2019 at 7.30 pm at Church Hall Studdal

Meeting closed

S. Smith - Clerk

suttonbydoverpc@gmail.com