

AGENDA

Meeting to be held in Studdal Church Hall on Tuesday 5 February 2019 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

1. **Present and apologies**
2. **Approval of the 8 January minutes**
3. **Declarations of interest**
4. **Community Flooding presentation**
5. **Matters arising from 8 January meeting**
6. **Visitors**
7. **Reports from DDC/KCC Members**
8. **Local Community**
 - i) email from local resident. Requesting grass verge be cordoned off opposite new development in Downs Road.
 - ii) Village project - Snapshot of Studdal
9. **Finance:**
 - i) To approve the payment schedule for February

Chq No.			
001310 Clerk	January wages		£ 337.50
001311 Clerk	January ex	£ 20.00	
	Onedrive subscription	£ 13.68	
	Stamps	£ 6.96	£ 40.64
001312 Mr Stokes	Retainer contract Oct-Dec		£ 90.00
 - ii) McAfee renewal. To agree renewal at an approximate annual cost of £30
 - iii) To agree donation to Cornillo PCC of £200 in the 2019-20 financial year to be ring fenced for Sutton Church burial ground.
 - iv) To discuss/agree salary increase for Clerk
10. **Data Protection and storage**
 - i) Dedicated PC email accounts
 - ii) Deletion of 3 year old emails.
11. **A Defibrillator for the Parish**
 - i) KFRS - free defibrillator. To agree quote for installation of the defibrillator. To discuss costs and funding. To discuss/agree the purchase of an unlocked stainless steel cabinet under Section 137 of the Local Government Act 1972
 - ii) First response training.
12. **Local Planning:**

For consideration by Councillors

DOV/19/00085 17 Downs Road, East Studdal, CT15 5BY
Erection of single storey side extension (existing sheds to be demolished)

DOV/19/00031 The Cider Works, Sandwich Road, Waldershare, CT15 5AU
Erection of 5no. holiday chalets and formation of vehicular access

For information - To note

DOV/18/01113 Land SW of Fieldings, Stoneheap Road, East Studdal, CT15 5BU
Erection of a detached dwelling, formation of vehicle access, creation of parking and associated landscaping (amended description). DDC refuse permission.
13. **Litter pick**
14. **Highways**
15. **Correspondence**

Consultations/Surveys/For consideration

The Lord-Lieutenant of Kent's Civic Service 12/3/2019 Maidstone
16. **Playing field**
17. **Community upkeep**

To discuss/agree Grass cutting contract.

Allotments. Hedge cutting

18. Any other business to report/matters to discuss

19. Date of next meeting:

Ordinary meeting Tuesday 5 March 2019 at 7.30 pm at Church Hall Studdal

Meeting closed

S. Smith - Clerk

suttonbydoverpc@gmail.com