

**AGENDA**

Meeting to be held in Studdal Church Hall on Tuesday 4 December 2018 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

- 1. Present and apologies**
- 2. Approval of the 6 November minutes**
- 3. Declarations of interest**
- 4. Matters arising from 6 November meeting**
- 5. Visitors**  
Cornilo Churches PCC Treasurer to attend the meeting.
- 6. Reports from DDC/KCC Members**
- 7. Local Community**
  - i) Christmas dinner for the elderly residents of the parish. To discuss/agree a contribution to the cost of the Christmas dinner being organised.
  - ii) Village photo project.
- 8. Finance:**
  - i) To approve the payment schedule for December

|                        |                                    |         |          |
|------------------------|------------------------------------|---------|----------|
| Chq No.                |                                    |         |          |
| 001301 Clerks wage     | November                           |         | £ 337.50 |
| 001302 Clerks expenses | November ex                        | £ 20.00 |          |
|                        | Onedrive subscription              | £ 13.68 | £ 33.68  |
| 001303 Mr Stokes       | Grass cutting November             |         | £ 235.00 |
| 001304 KCC             | Allotment rental 5/4/18 to 4/10/18 |         | £ 17.70  |
- 9. Precept**
- 10. Data Protection and storage**
  - i) Council specific councillor email accounts
  - ii) Filing cabinet. To agree purchase of a small lockable filing cabinet at a cost of £10.
- 11. Post Office letter boxes in the Parish**

Maydensole post box.

Little Mongeham post box. To discuss/agree quote for work on the post box and to accept risk assessment.
- 12. A Defibrillator for the Parish**

KFRS - free defibrillator. To agree spending of £459 plus VAT on an unlocked stainless steel cabinet under Section 137 of the Local Government Act 1972. To discuss costs and funding.

First response training.
- 13. Local Planning:**

**For consideration by Councillors**

DOV/18/01178 16 Downs Close, East Studdal, CT15 5BY

Erection of a single storey rear extension and insertion of a new window to side elevation (existing conservatory and utility room to be demolished)

**For information - To note**

DOV/18/00368 and DOV/18/00369 Parsonage Farm, Vale Road, Sutton, CT15 5DH

Erection of link extension between listed building and existing two storey side addition. DDC Granted Permission.

DOV/18/00875 Dernford, Downs Road, East Studdal, CT15 5DB

Erection of a detached double garage. DDC Granted permission.
- 14. Highways**

email from local resident regarding the hedges in Sutton
- 15. Correspondence**

DDC. Community caretaker scheme.

KALC. Local election posters.

**Consultations/Surveys/For consideration**

KALC. The KCC Parish seminar presentation is now on the KALC website

**16. Playing field**

**17. Community upkeep**

Allotments

i) Natural Flood Management. Community involvement event.

ii) To discuss/agree quotes for cutting back of hedges at the allotments/Community orchard

**18. Any other business to report/matters to discuss**

**19. Date of next meeting:**

Ordinary meeting Tuesday 8 January 2019 at 7.30 pm at Church Hall Studdal

Meeting closed

S. Smith - Clerk

suttonbydoverpc@gmail.com