

AGENDA

Meeting to be held in Studdal Church Hall on Tuesday 3 October 2017 at 7.30 pm.

Visitors are welcome to speak on any item on the Agenda for up to 3 minutes.

1. **Present and apologies:**
2. **Approval of the 5 September minutes:**
3. **Declarations of interest:**
4. **Matters arising from 5 September meeting:**
5. **Visitors:**
6. **Reports from DDC/KCC Members**
7. **Finance:**

i) To approve the payment schedule for October

Chq No.

001231 Clerks wage - September	£301.90
001232 Clerks expenses - September	£20.00
001233 Post Office - PAYE up to 5 Oct	£35.60
001234 Evergreen - September	£397.00
001235 B Merriman - Apple day expenses	£7.00
001236 PKF Littlejohn LLP - External auditor fee	£120.00
001237 KCC - Allotment rental	£17.50

ii) Bank Reconciliation September

iii) Notice of Completion of Audit

8. **A Defibrillator for the Parish**
9. **Data Protection and Storage**

To consider purchasing an encrypted hard drive at a cost of £269 and to approve a monthly subscription of £10 for Dropbox for backing up computer files.

10. Local Planning:

For consideration by Councillors

DOV/17/01109 - Land adjacent to the Homestead, Homestead Lane, East Studdal, CT15 5BN

Outline application for the erection of two pairs of semi-detached dwellings (all matters reserved)

DOV/17/00954 - Inglenook Farm, Roman Road, Maydensole, Sutton CT15 5HP

Conversion of stables to a holiday let, alterations to roof, erection of external staircase and balcony and formation of associated parking

DOV/16/00136 - Land on The south Side, Singledge Lane, Whitfield CT16 3ER

Erection 133 dwellings including 40 affordable homes, new vehicular and pedestrian access, internal access roads, car parking, landscaping, provision of open space and a locally equipped childrens' play area (amended details and description)

For information - To note

DOV/17/00195 - The Outrigger, Chapel Lane, Ashley, Sutton CT15 5HZ

Change of use and conversion of detached double garage into a residential dwelling. DDC has received an appeal for this application.

DOV/17/00772 - Gables, Downs Road, East Studdal, CT15 5DB

Erection of a single storey side extension to provide ancillary accommodation. DDC Granted permission

DOV/17/00687 - Site at Meadowside, Stoneheap Road, East Studdal, CT15 5BU

Erection of a detached dwelling with associated parking. DDC Refuse planning permission

DOV/17/00697 - Canton, Downs Road, East Studdal CT15 5DB

Erection of two detached dwellings, alteration to existing access and creation of parking and turning area (existing dwelling to be demolished). DDC Granted permission

11. Community upkeep

- i) RoSPA Report
- ii) Padlock for the playing field
- iii) Contract for grass cutting and maintenance.

To consider quotes for the grass cutting and maintenance contract for both a single and a three year contract to cover the following community areas - The Allotment/Orchard, Memorial Garden, Playing Field and BMX track, Downs Road verge (The White House to Seaview Cottages) and Jacks Bush, Picnic area.

12. Speeding and Traffic Issues

To consider funding 2 x HGV signs (one for the bottom of Church Hill in Sutton and the other for Downs Road) at a cost of approximately £500 with KCC matching Sutton Parish Council's £250 contribution.

13. Correspondence

Consultations/Surveys - For consideration

Department of Community and Local Government. Plan for the right houses in the right places. 6 week consultation. Deadline for responses is 9/11/2017

KALC.

- i) An introduction to Planning for Local Councils 23/10/2017 New Romney Town Council assembly rooms £60.00 + VAT
- ii) KCC. Highways tracker survey by 1/12/2017

Correspondence - To note

DDC. Flood Warden demo day 7/10/2017

14. Any other business/matters to discuss

15. Date of next meeting:

Ordinary meeting Tuesday 7 November 2017 at 7.30 pm at Church Hall Studdal

Meeting closed

S. Smith - Clerk